

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES
REGULAR MEETING – Library Conference Rooms 1 & 2
Tuesday, July 26, 2022 (4:00 p.m.)

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE

PRESENT: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
ABSENT: Trustee Shirilla

3. APPROVAL OF AGENDA

It was moved by Trustee Etienne and supported by Trustee Shorter that the Agenda be approved

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

4. APPROVAL OF MINUTES

It was moved by Trustee Kring and supported by Trustee Keiswetter that the minutes of the June 28, 2022 Regular Meeting and the June 28, 2022 Special Meeting be approved as drafted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

5. TRUSTEE COMMITTEE ASSIGNMENTS

Board Chair Dan Rasmussen announced that after the resignation of former Board Chair, Phil Millard, we have two open committee positions that need to be filled in the interim until our next Organization meeting to be held in early January, 2023.

Trustee Rasmussen has appointed Trustee Shorter to the Bylaws and Policies Committee, and Trustee Etienne to the Curriculum Committee, and they have both accepted these appointments. Further, Trustee Rasmussen will assume former Trustee Millard's position as the ACCT Delegate.

6. COMMUNICATIONS

President Finley shared the following communications:

- a. *Thank you* card received from Shaun Lamp with Great Lakes Energy

Dear David,

Thank you very much for hosting the GLE team for a tour of your facilities. We all came away very impressed with all that you and your team are doing! The way you were able to personalize things to GLE was a fantastic touch! Thank you for everything NCMC does for and adds to the community. We are very fortunate to have you here!

~Shaun

- b. NCMC Launches Dedicated Athletics Website

NCMC Athletics has partnered with PrestoSports to unveil a new, dedicated athletics website: www.ncmctimberwolves.com. Creation of the website is a testament to the college's commitment to provide the North Central community with informative, dynamic content about its hometown team.

Launched on June 22, the new website is optimized for mobile devices, accessibility, and overall user experience. The site features visually appealing images and real-time information that allows fans to follow their favorite players and teams. It also serves multiple functions related to recruiting and reporting, according to NCMC Athletic Director Ashley Antonishen.

More and more information is being loaded on the new website by the day.

c. NCMC Announces 10 New Fast Track Career Programs

Programs offer an expedited path to industry-recognized certifications.

North Central Michigan College has announced the addition of 10 new Fast Track career programs that allow students to earn industry-recognized credentials online and on their own schedule, with the ability to complete some programs in as little as three weeks.

The programs were chosen due to a high regional demand for employees with particular skillsets and certifications, according to Christy Lyons, North Central's director of Corporate and Community Education.

Financial assistance from the Michigan Learning & Education Advancement (or MI-LEAP) Program is available to offset, or in some cases cover, the cost of tuition, which varies by program. Programs include:

- Medical Assistant
- Patient Care Technician
- Pharmacy Technician
- Phlebotomy Technician
- Electronic Health Records Specialist
- Automotive Repair Technician
- HVAC Technician
- Intro to Mechatronics
- CNC Operator
- Bookkeeping With Quickbooks

Programs range in duration from three weeks for Phlebotomy Technician certification to 24 weeks for Patient Care Technician certification. While students can complete the majority of coursework online, some programs include in-person skills training or an externship. Lyons is working with local employers to arrange externship opportunities.

...

This entire article may be found at www.ncmich.edu/community-events/news-and-press-releases/10-new-fast-track-programs-announced.html

- d. On July 22, 2022, Kortny Hahn with the Cheboygan Daily Tribune (and republished in the Petoskey News Review) published the article “*Celestial Wonders: Where to look, what to see in the night skies of N. Michigan*” featuring NCMC chemistry professor David Rodgers, who also teaches astronomy. President Finley shared one particular excerpt from the article:

“Truly, anywhere that is sufficiently dark and cloud-free is a great place to see the stars. In Northern Michigan, we tend to have a great many cloudy days from late September through the beginning of May, so summer observing is doubtless the best,” said Rodgers. “That being said, a clear winter night produces spectacular viewing conditions and for those hardy enough to brave the oftentimes frigid conditions associated with clear winter nights, the payoff can be considerable, especially for astrophotographers.”

The full story can be viewed here: <https://petoskeynews-mi.newsmemory.com?sel Date=20220722&goTo=A01>

- e. Rod Anderson, Receives USATF Cross County Specialist Certification

On June 20, 2022, NCMC’s newly dedicated athletics website featured Rod Anderson.

Rod Anderson is entering his 22nd year as a full-time faculty member at North Central Michigan College. Anderson coached the NCMC club cross country team which started in 2019. He is now entering his first year as the head varsity men’s and women’s cross-country coach.

Anderson recently received his cross-country specialist certification through USA Track and Field (USATF). The Cross-Country Specialist Course is a 12-hour course that teaches theory and skills that have produced collegiate and world cross country medalists. The course includes a variety of sessions, activities, specialty drills, team building strategies, and long-term athlete development for endurance training.

USATF provides coaches with a science based, coach driven, and athlete centered approach. They provide a variety of coaching education programs and courses.

"We are proud of Rod for taking the initiative and time to attend this valuable course. This will benefit all our current NCMC Timberwolves and future runners as we get ready to compete at the NJCAA level," states athletic director, Ashley Antonishen.

7. SCHEDULED PUBLIC COMMENT

None.

8. FINANCIAL REPORT

Dr. Tom Zeidel, Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for June 2022. Tom certified that the financials as of June 2022 are within the adopted tentative budget for 2021-22.

It was moved by Trustee Fought and supported by Trustee Kring that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

9. PRESIDENT'S REPORTS

President Finley provided updates on the following items:

a. State Budget FY23 Community College Appropriations

The net appropriation increase is 3.8%., not 5% as reported, due to one-time funding awarded in FY22. Nonetheless, state funding is favorable to public higher education, including:

1. \$56 M for Bachelor of Science in Nursing partnerships
2. \$10 M for summer educational programs
3. \$9.2 M to boost adult enrollment & program completion
4. \$6 M for MI Reconnect short-term for individuals 21 and up

b. Classroom Technology

Technology upgrades to all classrooms & conferencing spaces are in progress using a portion of the Higher Education Emergency Relief Funds. This will standardize AV equipment across campus and enhance the learning experience. It will also assist if we need to revert to all or partial distance learning. Upgrades are projected to be completed before the Fall semester begins.

c. New Wooden Gym Floor

The new wooden gym floor is getting closer to completion. Once the floor is cured, the volleyball brackets will be installed, and electric boxes will be added. Bleachers will arrive in September.

d. North Central Day, September 1, 2022

North Central Day will be held Thursday afternoon prior to fall semester start to showcase campus to our newest students. It was a resounding success in 2021, and we expect the same this year.

e. Campus Climate Survey

The Campus Climate Survey is an ongoing topic of discussion in cabinet and with many constituents across campus as we continue to collect feedback and craft a response plan. A draft response plan has been shared with Faculty Association leadership, and it will be shared with all during Welcome Back Week.

f. Student Athletes Arrive August 1, 2022

Eight of our Women's Volleyball Student Athletes have chosen to live in the dorms. They will begin practice on August 2nd along with six of our local student players. This is in preparation for their first game on Saturday, August 27th against Lake Michigan College in Benton Harbor. Their first home game is Friday, September 9th.

10. COMMITTEE REPORTS

a. Finance and Facilities Committee

Trustee Fought shared that the Finance & Facilities Committee met on Tuesday, July 19, 2022 to conduct business. One of the many topics of discussion was the planning of a new dormitory.

i. Proposed New Dormitory Planning Approval

The College's dorm can accommodate approximately 140 students at double occupancy per room. For the past several years, the dorm has provided student housing during the school year and housing for area summer workers.

The dorm is about 50 year old and starting to show its age, even though it has been renovated several times in the past and is currently involved in a program of annual rejuvenation floor-by-floor and/or wing-by-wing. It still remains an aging building.

Also, with the requirement that student athletes live in the dorm, the dorm is unable to accommodate all students requiring or requesting dorm rooms for the 2022 fall semester. This problem is projected to continue in future years.

In order to address this problem, the College is considering adding a second dorm on campus with a capacity of 150 beds. In order to undertake the planning and preliminary design process for an additional dorm it will be necessary to retain architects. Based on preliminary discussions with architects, it is projected that such services would cost about \$150,000 with the Little Traverse Bay Band of Odawa Indians agreeing verbally to provide a portion of the necessary funding.

Trustee Fought motioned and Trustee Keiswetter supported that the College be authorized to spend not more than \$150,000 to obtain planning and preliminary design services of an architect and that these funds be drawn from the Reserve for Revenue Fund Development of the Designated Funds.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter

NAYS: None

ABSENT: Trustee Shirilla

b. Personnel Committee

Trustee Kring shared that the committee met on Tuesday, July 19, 2022 to discuss one open position:

i. Full Time Instructor of Mathematics

A search advisory committee reviewed more than 25 applications for the full-time Instructor of Mathematics position. This recruitment prioritized the development and delivery of online mathematics courses in the near-term. The committee recommended three candidates for campus visits. These visits included interviews with the search advisory committee. The committee would like to offer Gary Matelski for this position.

Gary holds a B.S. in Secondary Education (double major in Mathematics and Social Studies) and a M.S. in Mathematics Education from Northern Michigan University. He has taught middle and high school mathematics courses for 22+ years and is currently a mathematics teacher at Grayling High School. Gary has also taught as an adjunct instructor at the community college level, including three years at Bay de Noc Community College and since January 2017, at North Central Michigan College. He has developed and delivered online courses at the high school level, often using open education resources (OER) and is a certified online college instructor through Quality Matters (QM).

It was moved by Trustee Kring and supported by Trustee Fought that the Board hire Gary Matelski at a salary of \$81,591 (Masters, Step 9), effective on his start date on August 29, 2022.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

11. STUDENT SUCCESS

a. NCMC Graduate Rhianna Furness

President Finley shared that we are fortunate to have former NCMC student Rhianna Furness, who graduated in May of 2021 with an Associate of Arts with a concentration in Early Childhood Education, as a guest today.

Rhianna was invited to speak and shared some of her experiences before, during, and after her time at North Central. She grew up in Boyne City and attended Boyne City High School and was active in Drama, Student Council, the PRIDE team and played the snare drum for the band. She was eager to be involved here at NCMC and was a Resident Assistant in the dorms, worked at NCMC's Welcome Desk, and was a member and former Parliamentarian for Student Senate. Her favorite classes at NCMC were Marriage & Family and ECE 282, when she Student Taught under NCMC's Early Childhood Education Professor, Jennifer Wixson.

Rhianna is now attending Grand Valley State University, where she is double majoring in Elementary Education and Special Education. She has been photographed for a "Spotlight Transfer Student" feature to be published by GVSU. Her goal is to teach pre-school. She would love to obtain her Master's in Special Education and be able to work one-on-one with students to help them achieve their goals.

The Board thanked Rhianna for attending today's meeting to share her accomplishments.

12. OLD BUSINESS

None.

13. NEW BUSINESS

a. MCCA Board of Directors Certification

Each year, MCCA's Bylaw's require Certification of Appointments to the MCCA Board of Directors. This document indicates and certifies the names of the President Director, Trustee Director, and Alternate Trustee Director from each member college.

Trustee Rasmussen motioned that the Board certify the appointments to MCCA's Board of Directors for the 2022-23 year, and he appointed David Finley as President Director, Melissa Keiswetter as Trustee Director, and Jim Shirilla as the Alternate Trustee Director. Trustee Kring supported.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla

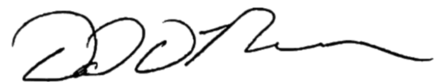
14. UNSCHEDULED PUBLIC COMMENT.

None.

15. ADJOURNMENT.

There being no further business, Trustee Rasmussen motioned and Trustee Keiswetter supported that the meeting be adjourned at 4:32 p.m.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, and Shorter
NAYS: None
ABSENT: Trustee Shirilla



/S/ Dan Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary