

**All nursing applicants are required to take the
Test of Essential Academic Skills (TEAS).**

Follow the steps below in order to ensure a smooth application process. You may schedule your test date at North Central between January 10, 2022, and March 18, 2022. Plan for a 3 ½ hour time block.

Step One

1. Create an account with ATI.
 - a. Visit www.atitesting.com and select create new account.
You will not purchase the test until you are scheduled to take it.

ATI sells study guides at www.atitesting.com. The college library has 2 copies available for loan. You are not required to purchase a study guide to take the TEAS test.

If you have any *technical difficulties or questions in regards to creating an account with ATI* contact their customer support at 1-800-667-7531.

Step Two

2. Schedule an appointment to take the test in-person with Learning Support Services.
3. This is a proctored test conducted by LSS on North Central's Petoskey Campus.
 1. On the web, go to [HTTP://LSSATITESTING.SIMPLYBOOK.ME](http://LSSATITESTING.SIMPLYBOOK.ME)
 2. Select *TEAS*
 3. Select a day/time to take the test. Testing start times range from 9:00 a.m to 1:30 p.m.
 4. Enter your information to make the appointment; Name, E-Mail, Phone Number.
 5. Select *Book Now*
 6. You will receive a confirmation email verifying your appointment.
 7. To change your appointment, cancel the original appointment then book a new appointment.

If you have any technical difficulties with *scheduling or canceling your appointment on simplybook.me* feel free to contact Amber Lewis in LSS at 231-348-6687.

ATI is offering the TEAS Remotely. Sign up online with your ATI account.

Day of Test

IMPORTANT: You will need picture ID (Student ID, Driver's License, or Passport), your credit/debit card, and your ATI log in information.

In-Person Testing:

1. Check in at Learning Support Services with all the above items.
2. Go to assigned computer & log into your ATI account
3. Click on *MY ATI* and select the *Test* Tab.
4. Click on *+Add Product* & enter the product ID supplied by Proctor.
5. Follow on screen instructions to pay for the test with credit/debit/prepaid card.
6. Proctor will guide testers on how to begin the assessment once purchased

Remote Testing: All technical issues must be handled by student and ATI.

1. Follow Instructions from ATI.

TEAS Retake Testing

The dates allowed for retakes are restricted to **March 21, 2022 thru March 31, 2022**. Remember you must have taken the TEAS once before you may take your second TEAS test. The highest score will be the used in the ranking process.

If you decide to retake the TEAS follow Step 2 and the Day of Test instructions as listed above.

Frequently Asked Questions

Can I use a Calculator on TEAS?

A four-function drop-down calculator is built into the exam (multiplication, addition, subtraction, and division). Handheld calculators are not allowed. You may only use the built-in one.

Should I retake the TEAS?

It is your decision to retake the test. The Nursing staff or LSS staff cannot make that decision for you. The highest score will be used in the ranking process. Please do not call the office to see how your score compares to the other applicants.

What score can I get on the TEAS and still get in the program?

You should aim for proficiency. Last year, a score of at least 70 was considered proficient.

How is the TEAS factored into the ranking?

As discussed at the Nursing and Allied Health Information sessions, the TEAS composite score is converted to the equivalent of a letter grade. The letter grade is then added to the ranking formula.

Can I take the TEAS outside of the dates listed?

No. All TEAS first-time tests must be completed by March 18, 2022, and retakes must be taken by the last scheduled time on March 31, 2022. No exceptions. Do not wait until the last minute.

Can I pay cash for the TEAS?

No. You must pay using a credit card, debit card, or prepaid credit card. Cost is \$65.00.

Can I take the TEAS at another location?

Yes. ATI has a third-party vendor they have contracted with that offers testing sites in every state.

Can I use my TEAS scores from another year?

Yes. You may request to have ATI send your official scores to our office or indicate which year you want to use of the scores we have received.

Can I take the TEAS this year even if I took it last year?

Yes. You can take the TEAS two times per application cycle.

Is Learning Support Services open during North Central's spring break?

Yes. There are times available to re-test over spring break.

Can I take a break during the testing?

After the Mathematics section, you may take a 10-minute break. During the break, DO NOT access any personal items. The break is self-monitored by the student and not required.

Special needs assistance is available to any North Central student with a documented disability through Learning Support Services. Contact the office at 231-348-6687. All accommodation requests must be at least 72 hours in advance.