REQUEST FOR INFORMATION ON F-1 TRANSFER STUDENT
NORTH CENTRAL MICHIGAN COLLEGE 1-888-298-6605

TO: International Student Advisor at: ________________________________

RE: Student: __________________________________________________________

INS Admission Number: ______________________________________________

This student is applying to North Central Michigan College for ____________________________

Semester Year

To complete the INS transfer process, we would like to verify that the student was in valid F-1 status at
your school in the term preceding the transfer or preceding an authorized vacation. Please indicate below
if you can certify the status of this student, including any certifications of full course of study you may
have granted under the regulations. If not, any information you can provide in support of a request for
reinstatement to student status would be of great help. You will find the student’s release of information
authorization below.

Thank you,
Joseph Balinski, Registrar

Student Privacy Release – I hereby authorize the Designated School Official at my
former school to provide the information requested to North Central Michigan College.

____________________________________________________________________

Student signature Date

____I certify this student is in lawful status under the INS regulations.

____I am unable to certify lawful status for the following reason:

____________________________________________________________________

Has the student participated in any Optional Practical Training? _____Yes _____No

My school is on a ____Semester ____Quarter ____Tri-semester system.

Designated School Official Signature Date

Return Completed form to: International Student Advisor
North Central Michigan College
1515 Howard Street
Petoskey, Michigan 49770
Or Fax 231-439-6347