

MINUTES
NCMC BOARD OF TRUSTEES
REGULAR MEETING – Library Conference Rooms 1 & 2
Tuesday, June 28, 2022 (4:00 p.m.)

1. CALL TO ORDER

Board Chair, Dan Rasmussen called the meeting to order at 4:01 p.m.

2. ATTENDANCE

PRESENT: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

ABSENT: None.

3. APPROVAL OF AGENDA

It was moved by Trustee Rasmussen and supported by Trustee Kring that the Agenda be approved with item a. under 13. NEW BUSINESS removed, and added under Item 10. COMMITTEE REPORTS as follows:

- c. Foundation Committee
 - i. Foundation Board Appointment
 - ii. Foundation Board of Directors Term Renewals

AYES: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

4. APPROVAL OF MINUTES

It was moved by Trustee Kring and supported by Trustee Fought that the Minutes of the May 24, 2022 Regular Meeting be approved as drafted.

AYES: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

5. APPOINTMENT OF TRUSTEE

It was recommended by Board Chair Dan Rasmussen to appoint Chris Etienne as Interim Trustee thru the end of 2022, to serve out the remainder of Millard's term. Etienne plans to run for election this fall to serve a full six-year term which will begin January 1, 2023. Trustee Shirilla motioned, and Trustee Kring supported that Chris Etienne be appointed Interim Trustee thru the end of 2022.

AYES: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

6. COMMUNICATIONS

President Finley shared the following communications:

- a. *Thank You* card received from the Frey Family

The Frey Family sent a thank you card. Allow me to share with everyone.

Dear David,

During this time of sorrow, we learn how much family, friends, and close professional relationships mean to us. Thank you for caring for the Frey family. Your kind words

reflecting Ted's wisdom, leadership and generous spirit were spoken at a time when it was much needed and deeply appreciated by all who attended.

With heartfelt gratitude on behalf of the Frey Family ~ Brenda

- b. *Thank you* from Sarah Van Horn, President of Charlevoix Chamber – Candidate Forum

On, June 20th North Central hosted a candidate forum for the local Government Relations Committee (Charlevoix and Petoskey Chambers), Sarah Van Horn, President of Charlevoix Chamber of Commerce shared the following:

“A BIG thank you to Professor Scott LaDuer!! He handled moderating the event well and with class, especially when we had a few audience and candidate interruptions. And let's thank him for his time put into creating questions! Another big thanks to the NCMC crew for hosting. The venue worked out great, audio/visual worked without a hitch. We are lucky to have such a wonderful asset in our community.”

- c. College, Community Foundation join to address local childcare shortage – Received \$50,000 grant from Petoskey-Harbor Springs Area Community Foundation

On May 23, 2002, North Central announced a partnership with the Petoskey-Harbor Springs Area Community Foundation on a year-long research project to provide innovative solutions to Emmet County's child care shortage. The NCMC Child Care Initiative will provide an evidence-based plan for a sustainable child care system designed to meet the county's needs now and in the future.

The Petoskey-Harbor Springs Area Community Foundation has awarded the college a \$50,000 grant in support of the project. Additional funding from the Frey Foundation allowed the College to formally launch the program.

North Central has appointed a team comprised of Early Childhood Professor Jennifer Wixson, a project coordinator, and a data analyst to evaluate the feasibility and viability of more than a dozen possible models for a sustainable child care system.

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This entire article may be found at <https://www.ncmich.edu/community-events/news-and-press-releases/ncmc-child-care-initiative.html>

- d. NCMC receives \$87,000 to support the Early Childhood Education Program

On June 9, 2022, North Central announced it has received an Early Childhood Investment Corporation (ECIC) grant of \$87,500 to support its Early Childhood

Education (ECE) program. Funding will support an Innovation Access and Impact Analysis, which will help Emmet County child care business owners access available resources and understand how innovation might affect their business goals and growth.

“With the help of this grant, child care businesses will have a clearer path to support their business goals,” said NCMC President David Roland Finley. “Existing and new child care programs will be able to better access resources and adopt business models that support high-quality child care, inclusive of worthy, equitable wages.”

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This entire article may be found at <https://www.ncmich.edu/community-events/news-and-press-releases/ncmc-receives-ecic-grant.html>

e. Summer Corrections Officer Academy beginning July 18, 2022

On June 15, 2022, North Central will host a four-week Local Corrections Officer Academy beginning July 18. Funding provided by Michigan Works! and Michigan Learning & Education Advancement Program (MI-LEAP) grants will cover a portion or all of the \$1,500 tuition.

Academy graduates will learn the skills necessary to maintain safety and security in a correctional facility. The program is open to both active sheriff’s deputies and

workers as well as pre-service recruits with no experience, explained Jim Cousino, North Central’s dean of career and technical education.

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This entire article may be found at <https://www.ncmich.edu/community-events/news-and-press-releases/ncmc-receives-ecic-grant.html>

f. NCMC Releases Winter 2022 Scholars List, and Issues Call for Scholarship Applications

I am excited to share that North Central Michigan Colleges Winter 2022 Scholars List included includes 358 students who have achieved top academic honors.

Thirty-one students notched highest academic honors and were named to the President’s List for earning a 4.0 grade point average in at least 12 credit hours (full-time status). An additional 104 full-time students earned a GPA of 3.5—3.999 and were named to the Dean’s List, and 223 students earned a place on the Scholar’s List with a 3.5 or higher GPA for 6—11 credit hours.

The complete list of students who earned academic honors is available at <https://www.ncmich.edu/academics/scholars.html>.

North Central is also accepting scholarship applications for funds to be awarded during the Fall 2022 semester.

Students who complete the college's simple, online application and are registered for at least three credits are eligible to receive scholarship dollars. Applications will be accepted through August 15 at <http://www.ncmich.edu/scholarships>.

The college awarded nearly \$500,000 in scholarships during the 2020-21 academic year.

“Each scholarship helps bring a student’s dream of a college degree within reach,” said Chelsea Platte, vice president for advancement and executive director of the [NCMC Foundation](#). “We are grateful to our generous donors, who recognize that investing in a student’s potential is truly life-changing — for both the student and the donor.”

Because some scholarships take into consideration financial need, North Central Financial Aid Director Katie Malone recommends that all students complete the Free Application for Federal Student Aid, or FAFSA, in addition to the college’s scholarship application.

“Completing the FAFSA is the most important step a family can take during the college planning process, and it only takes about an hour,” Malone said. “A completed FAFSA is your key to accessing federal grants, work-study opportunities, or loans — funds you might not even know you’re eligible to receive.”

North Central has also designated an additional \$25,000 in scholarship dollars for returning students. The 2022 Persistence Scholarship will help returning students continue toward their degree.

“Our Persistence Scholarship will help students who want to return in the Fall to complete their degree but might be wondering whether they can afford to continue,” said Corey Lansing, North Central’s director of admission. “We want to support these students now, so that we can celebrate with them when they walk across the stage at graduation.”

Currently enrolled North Central students who have completed the FAFSA and register for at least 12 credit hours in the Fall can enter to win a \$2,500 Persistence Scholarship, with funds split between the Fall 2022 and Winter 2023 semesters.

Five \$2,500 scholarships will be awarded via prize drawing to students who register between June 15 and August 1. An additional five \$2,500 scholarships have been awarded to students who registered between March 15 and May 15.

For more information about the 2022 Persistence Scholarship, email clansing@ncmich.edu.

7. SCHEDULED PUBLIC COMMENT

None.

8. FINANCIAL REPORT & STATEMENT OF BILLS FOR MAY 31, 2022

Dr. Tom Zeidel, Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for May 2022. Tom certified that the financials as of May 2021 are within the adopted tentative budget for 2021-22.

It was moved by Trustee Fought and supported by Trustee Kieswetter that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

9. PRESIDENTS REPORTS

President Finley provided updates on the following items:

a. Aspire Magazine

I am excited to share with you the Spring/Summer 2022 Aspire Magazine has been well received by the community, and it is a great reflection of the journey that can begin here at North Central. This year's publication features an article on Alumnus Gerhardt Thiant's journey from the Infantry Corps in South Africa to the Iditarod in Alaska.

The Aspire Magazine is a way for us to showcase what is new, share a sense of pride, and build awareness. I extend thanks to the Marketing team for a job well done.

b. NCMC works with Abbot & Associates, LLC to conduct Entrepreneurial Ecosystem Mapping

A study to identify key players, success stories, and gaps in Northern Michigan's entrepreneurial ecosystem has begun. Two key community conversations will occur in late October. Stay tuned for more information.

c. Major Donations support launch of Intercollegiate Athletics

It's an exciting time in the life of the College as Foundations, Businesses, and individuals have stepped up generously with gifts to support the launch of Intercollegiate Athletics. Donors include the Associates of Petoskey Plastics, Kroeger-Mainland Family, Petoskey Rotary Club of Petoskey, Charlevoix County Communication Foundation, and David Lundeen.

This includes a new scoreboard, sideline chairs, and the arena itself. All of this, along with concerted recruiting, has resulted in 35 'new to us' student-athletes who would not have previously attended North Central.

A special thanks to Ashley Antonishen, Samantha (Sam) Ofstad, all of our coaches, and of course our amazing Foundation team, Chelsea, Christian, Caitlin, Sandi, and Selena for your efforts in securing these generous gifts.

10. COMMITTEE REPORTS

a. Finance and Facilities Committee

The Finance & Facilities Committee met on Tuesday, June 21, 2022 to conduct business.

i. 2021-22 Amended Budget

Trustee Fought motioned and Trustee Keiswetter supported that the amended budget be accepted.

Specifically, Trustee Fought motioned and trustee Keiswetter supported the motion, BE IT RESOLVED that the Board adopt the Final General Fund Operating Budget in the aggregate amount of \$16,527,050 for the fiscal year 2021 – 2022.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

b. Personnel Committee

Trustee Shirilla, Chairman of the Personnel Committee, shared that the committee met on Thursday, June 23, 2022 to discuss two open positions:

i. Student Success Coordinator

A search advisory committee of Karen Drake, Katie Malone, Corey Lansing, Christian Smith, Chelsea Platte, and Dr. David Finley reviewed twenty-three applications for the Student Success Coordinator position. After review of the applicants the committee chose three candidates to be interviewed face-to-face, conducting these interviews on campus. The committee would like to offer Dorothy “Thea” Murray this position.

Thea earned a Bachelor of Science from the University of Wisconsin, majoring in Biology with a minor in Chemistry. She also earned a Master of Science in Education from the University of Akron.

She was an adjunct instructor at both Kellogg Community College and here at North Central, along with being a tutor for biology, anatomy and physiology and chemistry. She currently is working as an Adult Education Instructor at the Kalkaska Learning Lab, providing academic instruction and career guidance to adults, and is very involved in teaching digital literacy.

It was moved by Trustee Shirilla and supported by Trustee Shorter that the Board hire Dorothy “Thea” Murray at a salary of \$49,500, effective on her start date of July 18, 2022, pending a satisfactory criminal background check.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

ii. Tutoring and Testing Center Manager

Vice President of Academic Affairs, Stephen Strom, recommended naming current employee, Amber Lewis, the Tutoring and Testing Center Manager. Amber brings experience in these two areas since her original hire date of August, 2015.

Amber originally was hired as a part time LSS employee and handled the coordination of all peer tutors and was the face of North Central's Learning Support Services. She has taken the responsibility of tutoring coordinator, testing coordinator, and overall general duties of Learning Support Services in recent months.

Amber has a Bachelor of Arts degree in Elementary Education from Spring Arbor University. She was also awarded an Associate of General Studies degree from North Central Michigan College.

It was moved by Trustee Shirilla and supported by Trustee Kring that the Board hire Amber Lewis at a salary of \$47,500, effective on her start date on July 1, 2022.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter
NAYS: None

c. Foundation Board Committee

Trustee Rasmussen shared that the Foundation Board met on June 13, 2022 to conduct its Annual Meeting. At that meeting, the foundation voted to recommend approval of one new board member, as well as term renewals for three members of the Foundation Board.

i. Foundation Board Appointment

It is required that Foundation Board of Directors membership be approved by the Board of Trustees. The Foundation Board is seeking approval for the following new board member:

- Ashley Whitney

It was moved by Trustee Shirilla and supported by Trustee Fought that the Board of Trustees approve appointment of Ashley Whitney to a three-year term on the Foundation Board.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter
NAYS: None

ii. Foundation Board of Directors Term Renewals

It is required that Foundation Board of Directors Term Renewals be approved by the Board of Trustees. Foundation Board Terms are a three-year commitment. The Foundation Board is seeking approval of Term Renewals for the following three board members:

- Jim Schroeder (2nd term)
- Chris Etienne (2nd term)
- Dawn Bodnar (2nd term)

It was moved by Trustee Shirilla and supported by Trustees Shorter and Keiswetter that the Board approve reappointment of Jim Schroeder, Chris Etienne and Dawn Bodnar, to a three year term of the Foundation Board, effective July 1, 2022.

AYES: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter
NAYS: None
ABSTAIN: Etienne

11. STUDENT SUCCESS

- a. Annual Giving and Alumni Coordinator - Caitlin Williams

Dr. Finley shared how fortunate we are to have Foundation Staff member Caitlin Williams. Caitlin was an intern with the Foundation last year. She is now Full-time staff at North Central Michigan College with her role being Annual Giving and Alumni Coordinator for the Foundation.

Caitlin is one semester away from receiving her Master's Degree in Communication from Grand Valley State University. She shared the topic of her Masters Project, which is to create and shape an Alumni Program for the North Central Michigan College Foundation office.

12. OLD BUSINESS

None.

13. NEW BUSINESS

None.

14. UNSCHEDULED PUBLIC COMMENT

None.

15. ADJOURNMENT

There being no further business, Trustee Fought motioned and Trustees Shorter and Krings supported that the meeting be adjourned at 4:24 p.m.

AYES: Trustees Etienne, Fought, Keiswetter, Krings, Rasmussen, Shirilla, and Shorter

NAYS: None



/S/ Melissa Keiswetter, Secretary



/S/ Dan Rasmussen, Chair