

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING (RETREAT)
Perry Hotel – Resort Room
June 28, 2022

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 12:31 p.m.

2. ATTENDANCE

PRESENT: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

ABSENT: None

GUESTS: Chris Etienne, David Finley, Tom Zeidel, Lynn Eckerle, Melissa Mansfield, Chet Jessick

3. APPROVAL OF AGENDA

It was moved by Trustee Rasmussen and supported by Trustee Fought that the Agenda be approved

AYES: Trustees Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

4. EMPLOYEE HANDBOOK

Per HR Director Lynn Eckerle, negotiations are ongoing with the CMO and Faculty Union Associations to address bargainable topics. Once the Employee Handbook negotiations are complete, Human Resources will facilitate implementation via campus-wide training. No action taken at this time.

5. NEGOTIATIONS UPDATE

Eckerle noted that negotiations are pending. Both contracts expire in 2023. It was discussed that short-term contracts was created for CMO initially with the knowledge that things would need to be updated and changed, given that this is a first contract with this group. No action taken at this time.

6. CAMPUS CLIMATE SURVEY RESPONSE PLAN

President Finley discussed the Campus Climate Survey draft response plan. The three focus areas that have been identified are improved communication, Strategic Planning/Vision, and Diversity, Equity and Inclusion. No action taken at this time.

7. FINANCIAL RATIOS

VP of Finance and Facilities, Tom Zeidel, shared Financial Ratios for Fiscal Year ending 06-30-2021. These Financial Ratios show the financial health of the college remains strong. No action taken at this time.

8. ENROLLMENT / ATHLETICS / FAST TRACK PROGRAM

Discussed current status of enrollment, athletics, and the new Fast-Track Healthcare Program. Discussed other potential Fast Track Programs. No action taken at this time.

9. ANNEXATION OF CHARLEVOIX COUNTY INTO DISTRICT

Discussed plans to invite Charlevoix County to join the North Central Michigan Community College Taxing District and the steps being taken to explore this possibility. No action taken at this time.

10. NEW HOUSING ON CAMPUS (DORMS)

President Finley and VP Zeidel spoke to the state of our current dormitory and its occupancy rate, as well as the demand and rationale for new on-campus housing in years ahead. The first step of designing and completing a detailed cost estimate to make an informed decision was discussed. No action taken at this time.

11. NEW CAPITAL OUTLAY PROJECT

President Finley and VP Zeidel spoke to the Career & Technical Education Enhancement (CATEE) Complex Project. North Central's CATEE Capital Outlay Project is included in Senate Bill 78. While this is cause for optimism, a lengthy legislative process remains to secure planning approval. We are ranked number 2 among the twenty FY 2022-23 community college requests. No action taken at this time.

12. SIGNAGE INITIATIVES WITH THE CITY OF PETOSKEY

VP Zeidel spoke to the status of the campus signage initiative. The goal is to take plans to the city for approval later this summer. No action taken at this time.

13. STANDARDS OF PRACTICE FOR TRUSTEES

President Finley provided copies for review of the Powers, Duties, and Functions of the Board of Trustees, as well as the Standards of Practice document used by Waubensee Community College in Illinois. These items were reviewed for use with new and future Trustees. No action taken at this time.

14. PROSPECTIVE BOARD MEMBERS

Prospective Trustee Chris Etienne was welcomed. It was noted that Trustee elections take place in November 2022. No action taken at this time.

15. PRESIDENTIAL GOALS FOR 2022-2023 / PRESIDENTIAL EVALUATION

Presidential goals for the 2022-23 fiscal year were briefly discussed. It was noted that these goals, as well as a review of this past year's performance, will be addressed by the Personnel Committee this coming month. No action taken at this time.

ADJOURNMENT.

It was moved by Trustee Rasmussen and supported by Trustee Shirilla that the meeting be adjourned. There being no further business, the meeting was declared adjourned at 2:52 p.m.



/S/ Dan Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary