

**MINUTES**  
**NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES**  
**REGULAR MEETING – Library Conference Rooms 1 & 2**  
**Tuesday, October 25, 2022 (4:00 p.m.)**

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE

PRESENT: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

ABSENT: None

3. APPROVAL OF AGENDA

It was moved by Trustee Etienne and supported by Trustee Fought that the agenda be approved with the following addition:

- 9.c. Foundation Committee
- i. Recommendation for Arena name

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

4. APPROVAL OF MINUTES

It was moved by Trustee Fought and supported by Trustee Shirilla that the minutes of the September 27, 2022 Regular Meeting be approved as drafted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

5. COMMUNICATIONS

President Finley shared the following communications:

a. September 29, 2022 - NCMC Adds Welding Fast Track Program

NCMC continues to expand its lineup of Fast Track career programs with the addition of a new welding program. The nine-week program teaches basic skills in welding and metal fabrication, leading to American Welding Society certifications in gas metal arc welding and shielded metal arc welding.

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The program began October 18 and includes 60 hours of in-person training and all materials and supplies. Grants and scholarships are available to offset—or in some cases cover—the \$1,850 program cost.

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North Central is partnering with Little Traverse Bay Bands of Odawa Indians (LTBB) and Pellston Public Schools to deliver the program. LTBB is providing a starter welding kit to each student, and classes will meet at Pellston High School.

The welding program is the 11<sup>th</sup> Fast Track offering added to North Central’s lineup of courses aimed at allowing individuals to upskill or reskill quickly for in-demand careers.

For more information about North Central Michigan College's Fast Track career programs, visit [www.ncmich.edu/fast-track](http://www.ncmich.edu/fast-track).

b. October 11, 2022 NCMC Introduces New Scholarship Application Software, Opens Winter 2023 Registration

NCMC's Financial Aid office introduced a new, more user-friendly scholarship application process in time for Winter 2023 registration on October 12. The streamlined application is driven by software that automatically matches students to scholarships for which they qualify.

The Blackbaud Award Management software will pull most data from a student's account, decreasing the number of application questions from 27 formerly to just two now. While some scholarships require additional questions to determine eligibility, the new system significantly reduces the time and effort necessary to apply, according to Financial Aid Director Katie Malone.

"We're continuing to work with the NCMC Foundation and its donors to eliminate potential barriers to students' success," Malone said. "Now, students who submit one simple application will be automatically matched to scholarships they are eligible to receive."

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Scholarship applications will be accepted through December 15 at <https://ncmich.academicworks.com>. North Central awards funds on a first-come, first-serve basis, so applicants are encouraged to apply early.

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For more information about North Central's Winter 2023 courses, scholarship opportunities and financial aid, visit [www.ncmich.edu](http://www.ncmich.edu).

c. NCMC's Volleyball Player Jackie Brinkman: Featured in mLive Article

On October 4, 2022, Lee Thompson of MLive reported on NCMC's freshman libero (defensive specialist), who was named the Defensive Player of the Week for the Michigan Community College Athletic Association Northern Conference.

*"It's wonderful to see one of our players be recognized for not only her success but also our team's performance last week," said coach Ashley Antonishen. "Our program and team have grown so much in this season and to start earning accolades on the conference level is impressive."*

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Congratulations to Jackie and the entire team!

The full article can be read here [Garber grad Jackie Brinkman makes history with North Central volleyball team - mlive.com](https://www.mlive.com/story/news/local/2022/10/04/ncmc-volleyball-jackie-brinkman-defensive-player-of-the-week/7011117002)

d. News Net Michigan aired the story – NJCAA Sports Starting at NCMC

On October 11<sup>th</sup>, reporter Bejoy Joseph with NewsNet Michigan, interviewed NCMC Athletic Director Ashley Antonishen, and volunteer volleyball coach Shannon Flippin.

They highlighted our institution for bringing the opportunity for local residents to root for a college team

The full story can be seen here [NJCAA Sports Starting at North Central Michigan College - NewsNet Michigan - More News. More Often \(newsnetmedia.com\)](https://www.newsnetmedia.com/news/njcaa-sports-starting-at-north-central-michigan-college-more-news-more-often)

e. NCMC alum Monica Peck was named MLA Librarian of the Year!

Boyer Business News shared that Monica Peck, Director for The Boyne District Library, received the Michigan Library Association’s Public Librarian of the Year Award at the MLA 2022 Annual Conference in Port Huron, Michigan, on Wednesday, October 19th. The MLA Public Librarian of the Year Award recognizes a public librarian’s outstanding accomplishments and contributions to the library community.

Monica, a native of Boyne City, graduated from NCMC in 2009 with an Associate’s degree in Applied Sciences and Early Childhood Education. She went on to earn a Master of Library and Information Science degree from Wayne State University and has been Library Director for the Boyne District Library (BDL) in Boyne City since 2018.

## 7. SCHEDULED PUBLIC COMMENT

None.

## 8. FINANCIAL REPORT

Dr. Tom Zeidel, Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for September 2022. Tom certified that the financials as of September 2022 are within the adopted tentative budget for 2022-23.

It was moved by Trustee Fought and supported by Trustee Kring that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

NAYS: None

## 9. PRESIDENT’S REPORTS

President Finley provided updates on the following items:

- a. On October 11, 2022, Governor Gretchen Whitmer signed the Michigan Achievement Scholarship Bill, which will lower the cost of college for a vast majority of high school graduates, beginning with the 2023 graduating class.

Starting with the class of **2023**, high school graduates will be eligible for more financial aid from the state, up to:

- **\$2,750** if they attend a community college, per year (\$1750 first dollar, and up to \$1000 last dollar)

Students will be eligible if their family demonstrates financial need when they complete the FAFSA. The Michigan Achievement Scholarship will cover:

- **94%** of students attending community colleges (The Estimated Family Contribution (EFC) cap is \$25,000.

b. NCMC Granted ACEN Accreditation

On Friday, October 7<sup>th</sup>, we received official word that the ACEN Board of Commissioners granted initial accreditation to the associate degree nursing program at North Central!

The effective date for this initial accreditation is September 17, 2019 (when application was first made), and this endorsement extends through 2027.

Our nursing program has long been state-approved, and the College--in total--is regionally-accredited by the Higher Learning Commission. ACEN accreditation provides national recognition of the quality of nursing education provided by North Central. What's more, we needed to secure accreditation prior to 2025, so that our graduates could continue to take the NCLEX licensure exam to become a registered nurse (RN). I am proud to note that we cleared this hurdle three years early!

Please do congratulate our nursing faculty and Dean LaFaive when you see them next. All areas of campus providing support to the nursing program were also evaluated during this process. As such, this is a big 'win' for North Central Michigan College in total.

## 10. COMMITTEE REPORTS

a. Finance & Facilities Committee

Trustee Fought reported that the Finance & Facilities Committee met on Tuesday, October 18, 2022, to review financials, a draft Audit for the year that ended June 30, 2022, and several other items.

2021-22 Audit

Trustee Fought provided the following update regarding the 2021-22 Audit: Tuesday, October 18, 2022, Auditors, Stephen Peacock and Joshua Sullivan from the Traverse City office of Rehmann reviewed their report on the College's June 2022 financial statements with the Finance & Facilities Committee.

The bound report provided during the Board Meeting included a management discussion of the financial condition of the College, the annual financial statements for the year ended June 30, 2022, the related footnotes, and the auditors' report. The combined financial statements of the College and its Foundation are in compliance with US accounting principles. The auditors issued a clean opinion on those statements which can be found on pages 3-5 of the bound report.

The other report is a letter describing the auditors' communication with the Board regarding various matters.

The auditors will be issuing a separate report at a later date, on student financial aids covering Pell Grant and other federal aid programs once the revised federal reporting requirements are released.

Trustee Fought moved and Trustee Keiswetter supported that the auditors' report on the financial statements of North Central Michigan College for the year ended June 30, 2022 issued by Rehman be accepted, and that a summary of the financial statements contained in this report be published in the Petoskey News Review.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter  
NAYS: None

b. Personnel Committee

Trustee Shirilla shared that the Personnel Committee met on Tuesday, October 11, 2022 to discuss business. It was agreed that the committee's standing meetings will be the third Thursday of the Month at 4 pm, if there is business to conduct.

Trustee Shirilla called upon Tom Zeidel to speak about a new hire. Tom shared that we have hired Matt Raab as a Network Administrator, focusing on reliability and security. This is a replacement position, a very important position, and Matt comes to us with a great deal of experience in the IT field. Welcome Matt!

c. Foundation Committee

Trustee Rasmussen called upon Chelsea Platte to share the Foundation's proposal to name the athletics arena in the SCRC.

Chelsea shared that Petoskey Plastics has been a long-standing supporter of the college, and most recently has provided the generous lead gift in support of the college's athletics program. Naming the arena *Petoskey Plastics Arena*, highlights both the space and the generosity of the gift. The associates and everyone at Petoskey Plastics were thrilled to support our new athletics program.

Trustee Rasmussen motioned and Trustee Etienne supported naming the SCRC athletics arena the *Petoskey Plastics Arena*, to take full effect at the completion of the renovation project.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter  
NAYS: None

## 11. STUDENT SUCCESS

Shana Kingma – the Kingma Family

President Finley welcomed Shana Kingma, to share her and her family's story. Shana is a 1<sup>st</sup> generation college student, and she has a long history with North Central. She worked here at the college for over three years as a part time Admissions and Outreach position. She then went on to work for the Michigan Department of Health and Human Services, before recently returning to us to work as a full time Academic Advisor.

Shana's daughter, Lily, received a Presidential scholarship from Petoskey High School in 2016. She completed the nursing program here at NCMC, and took a job as a Med Surge Nurse at McLaren in Petoskey. In two years, she was made charge nurse, and now is an internal travel nurse for Munson, tutor for our nursing program, and a Clinical Instructor!

Shana's son Colin was an early college student here at NCMC, who graduated with an Associates in Science degree. He went on to earn his bachelor's degree in Entrepreneurship from Central Michigan University, and he is now working in a Wealth Advisor program for Morgan Stanley in Grand Rapids.

Shana's youngest son, Jackson, was also an early college student here at NCMC. He graduated in 2021 and is currently a freshman at Central Michigan University, majoring in Finance.

We are so proud to have Shana and her family be an important part of our North Central family. We are also very excited to have her working here with us again!

12. OLD BUSINESS

None.

13. NEW BUSINESS

None

14. UNSCHEDULED PUBLIC COMMENT.

None.

15. ADJOURNMENT.

There being no further business, Trustee Fought motioned and Trustee Shorter supported that the meeting be adjourned at 4:22 p.m.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter  
NAYS: None



/S/ Daniel D. Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary