1. CALL TO ORDER
   Chairman Rasmussen called the meeting to order at 9:13 a.m.

2. ATTENDANCE
   PRESENT:  Trustees Etienne, Fought, Keiswetter Kring, Rasmussen, Shirilla, and Shorter
   ABSENT:  None

3. AGENDA
   Agenda provided by facilitator and approved by consensus.
   Board Retreat Facilitator, Luke Robins, introduced himself and provided some background on himself, and
   the Association of Community College Trustees (ACCT). The Trustees were asked to introduce themselves
   and share a little about their backgrounds. The Board learned about and discussed the following topics:

   Key Elements of Successful Board/President Relationships
   Responsibilities of a Community College Board
   • Act as a Unit.
   • Represent the common good.
   • Set policy direction for the college.
   • Employ, support, and evaluate the college’s CEO.

   The Board’s one employee is the CEO. The Board is responsible for:
   • Evaluating CEO
   • Setting Policy
   • Taking actions if necessary
   • Supporting CEO

   Emerging Issues in Community College Leadership
   • Policy vs. Operations.
   • Best practices in creating shared governance.
   • Comprehensive Professional Development.

   Establishing an Evaluation Process Linked to Goals and Priorities
   • The Board completed evaluations on themselves as a Trustee, and the Board as a whole.
   • Discussed CEO evaluations and resources available to assist and improve processes.

2. ADJOURNMENT
   With no further questions or business, Trustee Rasmussen motioned, and Trustee Shorter supported that the
   meeting be adjourned at 2:03 pm.
   AYES:  Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter
   ABSENT:  None
/S/ Daniel D. Rasmussen, Chairman

/Melissa Keiswetter/

/S/ Melissa Keiswetter, Secretary