

North Central Now!

Dual/Concurrent Enrollment Registration Request Form

1515 Howard Street, Petoskey, MI 49770 Phone or Fax 231-348-6626 www.ncmich.edu

*****NOTE: YOU MUST BE AN ACCEPTED STUDENT TO NCMC BEFORE FORM CAN BE SUBMITTED FOR ENROLLMENT.**

Please print legibly. All information must be provided to process information.
Please scan and email form to our Admissions Specialist at khansen2@ncmich.edu.

Student Information: *High School:* _____ *High School Graduation Year:* _____

Are You Enrolled in an Early College Program: Yes No

Social Security Number (last four numbers): _XXX-XX-_____ **Date of Birth:** _____
MM DD YYYY

Name: _____
Last First Middle Initial

Address: _____
Street City Zip Code County

Home Schooled Student E-mail _____ **Area code & Phone:** _____

Mark One: Valid only for one semester: Fall 202____, Winter 202____, Summer 202____

High School Principal or Counselor: Refer to the College Catalog for prerequisite information. Minimum High School GPA, ACT, or COMPASS scores may be required to enroll in certain courses.

Course Code with Section (e.g. PSY 161A)	Course Title	Cr. Hrs.	Paid by School District? Circle One
			Y__ N__
			Y__ N__
			Y__ N__
			Y__ N__

I certify that the above named student is currently in the (circle one) 9 10 11 12 grade and the student will be receiving financial support as indicated in the box above. The above named student is endorsed for the course(s) and semester indicated.

Signature of Principal: _____ **Date:** _____

Parent and Student Certification: Important Information

1. Financial Responsibility: when you sign off on this form you agree to assume full responsibility for accuracy of information and that you have read and understood NCMC policies.
2. You may be responsible for **partial or full payment, depending on your high school's policy.** If moving, consult with the high school signing this form and your new high school. NCMC will bill you for the amounts due.
4. Federal Financial aid is not available for Dual/Concurrent Enrollment students. However, if you fail or do not complete a college course, including withdrawing, it may affect your future eligibility for financial aid at North Central.
5. Withdrawals: Before you withdraw from a course, speak with your high school counselor. Courses must be officially dropped by submitting a CHANGE OF SCHEDULE FORM scanned and emailed by High School Counselor to NCMC at khansen2@ncmich.edu. You may owe money if you withdraw after the 100% refund period.
6. NCMC does not conduct criminal background checks for admission, except in some selective admission programs.

I hereby submit my request for registration, agree to the NCMC policies and procedures and grant permission to NCMC to release information concerning my academic progress and grades to the high school of record. Granting of credit toward high school requirements rests entirely with your high school. Address questions to your high school counselor or principal. Granting of college transfer credit rests with the transfer institution.

Student's signature: _____ **Date:** _____

Parent's signature: _____ **Date:** _____

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NCMC Office Use Only:
Processed: _____