

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
HEALTH EDUCATION & SCIENCE CENTER, ROOM 347
November 27, 2018
4:00 P.M.**

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of October 23, 2018, Regular Meeting.
5. Approve Minutes of November 2, 2018, Special Meeting.
6. Approve Minutes of November 12, 2018, Special Meeting.
7. Communications.
 - a. SludgeHammer Wastewater Treatment Tank.
 - b. Leadership Little Traverse Solar Panel Installation.
8. Scheduled Public Comment on Agenda Items.
9. Financial Report and Statement of Bills as of October 31, 2018.
10. President's Report.
 - a. AD/CL Building Renovation Project Update.
11. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
12. Old Business.
13. New Business.
14. Student Success.
 - a. Anatomage Table Demonstration – Professor Ben Crockett & Jim Cousino, Associate Dean of Public Service Programs.
15. Unscheduled Public Comment.
16. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
HEALTH EDUCATION & SCIENCE CENTER, ROOM 347 (HESC 347)
Tuesday, November 27, 2018**

Chairman Millard called the meeting to order at 4:00 p.m.

PRESENT: Trustees Fought, Keiswetter (via phone), Kring, Millard, Noël (via phone), Rasmussen and Shirilla
ABSENT: None.

President Finley announced an addition and a revision to the agenda:

14. Student Success.
 - a. Dual-Enrolled Student Recognition.
 - b. Anatomage Table Demonstration – Professor Ben Crockett & Jim Cousino, Associate Dean of Public Service Programs.

It was moved by Trustee Kring and supported by Trustee Fought that the revised Agenda be approved.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.
NAYS: None.

It was moved by Trustee Keiswetter and supported by Trustee Noël that the following minutes be approved as submitted:

- October 23, 2018, Regular Meeting
- November 2, 2018, Special Meeting
- November 12, 2018, Special Meeting

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.
NAYS: None.

President Finley reported that the College recently installed a small-scale wastewater treatment unit in the Residence Hall. Working in partnership with SludgeHammer Group, Ltd., and the Little Traverse Bay Protection & Restoration Fund of the Petoskey-Harbor Springs Area Community Foundation, this demonstration unit uses biological technology to treat wastewater onsite, with the goal of reducing North Central's impact on Petoskey's municipal wastewater treatment facility by "pre-cleaning" the sewage discharged from campus. In addition, three North Central professors, Dr. Davina Gutierrez, Ben Crockett and Dr. Jeff Lockridge, will create water resource awareness and stewardship modules in at least three college science courses, and a portable educational tool for use in K-12 schools.

Dr. Finley also reported that this year's Leadership Little Traverse (LLT) class has partnered with the City of Petoskey and the College on its community service project: the installation of a pilot solar panel array on our campus. The panels will be connected to the City's electrical grid. The goal of the project is to demonstrate the positive impact and output of solar electricity through electric car-charging stations, also located on our campus. LLT is responsible for fundraising, and the College's Physical Plant staff will maintain the installation site. This project is an exciting example of community partnerships and a great opportunity for the College to demonstrate its commitment to sustainability.

It was moved by Trustee Fought and supported by Trustee Kring that the October 2018 Financial Statement be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

President Finley reported that the College's revised AD/CL Building renovation project was submitted to the Department of Technology, Management and Budget (DTMB) immediately following the Board's approval on November 2. We are now awaiting action by the Joint Capital Outlay Subcommittee (JCOS).

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on November 20 to review the October financial statements. In addition, the committee reviewed a recommendation to replace three six-year-old computer servers on campus. David Boring, Director of Information Technology, recommends purchasing the servers from Data Strategy, a vendor that is part of the state's contract purchasing system, to ensure the best price.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the Board approve the purchase of a new computer server cluster at a cost of \$52,750 from Data Strategy of Grand Rapids, Michigan.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

Trustee Rasmussen reported that the Bylaws and Policy Committee had reviewed two new proposed policies, one granting emeritus status and one awarding honorary degrees. These policies were also introduced during the November 12 Special Board meeting. The policies provide a means for North Central to acknowledge extraordinary service to the College or outstanding contributions to the community. Trustee Rasmussen reported that the committee is ready to present the policies for Board action.

After discussion, it was moved by Trustee Rasmussen and supported by Trustee Fought that the Board approve as presented Policy 117, Awarding Honorary Degrees.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

After discussion, it was moved by Trustee Rasmussen and supported by Trustee Fought that the Board approve as presented Policy 118, Emeritus Appointments.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

Trustee Fought asked David Hartnett, Vice President of Finance and Facilities, to explain a new internal monthly financial statement titled "North Central Michigan College Revenues, Expenses and Transfers, Budget vs. Actual."

President Finley reported that Eleri Giem, a dual-enrolled student from Boyne City High School, has been named a Commended Student in the 2019 National Merit Scholarship Program, an honor given to the top 50,000 scorers of the more than 1.6 million students who took the PSAT. Chairman Millard extended the Board's congratulations to Eleri on this accomplishment.

Dr. Finley invited the trustees and meeting attendees to stay for a brief demonstration of the College's new Anatomage anatomy table following adjournment of the meeting. Professor Ben Crockett and Jim Cousino, Associate Dean of Public Service Programs, provided the demonstration.

There being no further business, the meeting was declared adjourned at 4:20 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman