

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
April 17, 2018
4:00 P.M.**

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of March 13, 2018, Special Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of February 28, 2018.
8. President's Report.
 - a. Outstanding Person in Education (OPIE).
 - b. Spring Activities.
 - c. Foundation, Local Revenue Sharing Grant Requirement.
 - d. Liquor License for August 12, 2018, Garden Party.
 - e. Faculty Fall Semester Sabbatical.
 - f. North Central-SludgeHammer Collaboration.
9. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
10. Old Business.
11. New Business.
12. Student Success.
 - a. PTK All-American Students.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
Tuesday, April 17, 2018**

Chairman Millard called the meeting to order at 4:01 p.m.

PRESENT: Trustees Fought, Keiswetter (via conference phone), Millard, Noël (via conference phone) and Shirilla (via conference phone).

ABSENT: Trustees Kring and Rasmussen.

It was moved by Trustee Noël and supported by Trustee Shirilla that the Agenda be approved as submitted.

AYES: Trustees Fought, Keiswetter, Millard, Noël and Shirilla.

NAYS: None.

Trustee Shirilla (via conference phone) left the meeting at 4:03 p.m.

It was moved by Trustee Fought and supported by Trustee Noël that the Minutes of the March 13, 2018, Special Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Millard and Noël.

NAYS: None.

President Brunet-Koch called on Angela Provart, President of Pauly Group, Inc., who joined the meeting via conference phone. Ms. Provart reviewed the logistics and protocol for the Board's interviews with the five presidential finalists during the week of April 23—27.

It was moved by Trustee Fought and supported by Trustee Noël that the February 2018 Financial Statement be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Keiswetter, Millard and Noël.

NAYS: None.

Dr. Brunet-Koch reported that Professor Kerri Finlayson has been selected as North Central's Outstanding Person in Education (OPIE) Award recipient. The OPIE Awards banquet will be held on April 26 at Odawa Casino. The following motion was made by Trustee Fought and supported by Trustee Noël

Whereas Kerri Finlayson has been selected by the MEA members at North Central Michigan College as the 2018 Outstanding Person in Education; and

Whereas Kerri Finlayson has given excellent commitment and has displayed high professional ability and leadership to the cause of public education; and

Whereas Kerri Finlayson is an example of Excellence in Education for present and future generations: Be it hereby resolved that we, the members of the North Central Michigan College Board of Trustees, do hereby proudly recognize the MEA Outstanding Person in Education, Kerri Finlayson, on this 17th day of April 2018.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

President Brunet-Koch reminded the Board that graduation will be held on Friday, May 4, at 7:30 p.m. in the Student and Community Resource Center. This year's commencement speaker is Ben Slocum. Ben was born and raised in the Petoskey area and graduated from North Central with an Associate of Arts in General Studies and later a Bachelor of Science in English from Northern Michigan University. In 2012, Ben opened Beards Brewery with a friend, Peter Manthei, spending time focusing on high quality craft beer in a welcoming environment. Ben has also worked with North Central as a workshop series instructor, teaching courses in brewing and the greater world of beer.

Dr. Brunet-Koch reported on upcoming spring events, including the Employee Recognition Tea, the Student Honors Luncheon, the nurses' pinning ceremony and the Foundation's "Scramble for Scholarships."

President Brunet-Koch reported that Dr. Lisa Watson, Executive Director of the Foundation, is applying for funds from the Emmet County Local Revenue Sharing Board to assist us with security measures on campus, including items such as external cameras, lighting, or door access/lockdown equipment. She explained that the Foundation must have Board approval before submitting the grant application.

After discussion, it was moved by Trustee Fought and supported by Trustee Noël that the North Central Michigan College Foundation submit a grant proposal to the Emmet County Local Revenue Sharing Board to support the purchase of security-related materials on campus, including items such as external cameras, lighting, or door access/lockdown equipment.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

Dr. Brunet-Koch reported that the College will host the 3rd annual "Garden Party," a fundraising event for North Central's manufacturing program, on Sunday, August 12, 2018, in the Harris Gardens. Because alcohol will be served at the event, the College must obtain a liquor license from the Michigan Department of Licensing and Regulatory Affairs.

After discussion, it was moved by Trustee Keiswetter and supported by Trustee Fought that the application from North Central Michigan College for a special license to serve alcohol on August 12, 2018, to be located in the Harris Gardens on the campus of North Central Michigan College, be recommended for issuance.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

President Brunet-Koch reported that Dr. Mark Blaauw-Hara, professor of English, has submitted a request for a fall semester sabbatical to research veterans' transitions to community college. He will explore current practices of writing in the military. Because there is a provision for a fall/winter semester sabbatical in the current faculty contract, and because the sabbatical is paid with general fund dollars, it does not require Board approval. Dr. Brunet-Koch reported that she supports Dr. Blaauw-Hara's sabbatical request.

President Brunet-Koch called on Dr. Lisa Watson, Executive Director of the Foundation, and Dr. Pete Olson, Vice President of Academic Affairs and Student Success, who reported on the College's collaboration with SludgeHammer Group Ltd.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on April 10 to hear a proposal to set tuition for out-of-district dual-enrolled students at \$160 per contact hour, plus fees of \$20. Area high schools are being offered in-district tuition rates by both Kirtland Community College and Alpena Community College. The College risks losing substantial revenue from its dual enrollment tuition if we are not competitive.

After discussion, it was moved by Trustee Fought and supported by Trustee Keiswetter that the tuition rate for out-of-district dual-enrolled students be set at \$160.⁰⁰ per contact hour for the 2018—2019 academic year.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

Further, it was moved by Trustee Fought and supported by Trustee Noël that fees for out-of-district dual-enrolled students be set at \$20.⁰⁰ per contact hour for the 2018—2019 academic year.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

Trustee Fought reported that the Bylaws and Policy Committee met to discuss revisions to two existing policies, including the Freedom of Assembly Policy. Administration has recommended that the College expand its current policy in light of what is happening on college and university campuses nationwide. We must be sure that as a public institution, we are facilitating expressive activities as long as they do not interfere with College operations. The proposed changes have been reviewed by Gretchen Olsen, North Central's attorney.

After discussion, it was moved by Trustee Fought and supported by Trustee Noël that the Board adopt the revised Freedom of Assembly Policy as presented by the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

Trustee Fought also reported that the committee reviewed proposed revisions to the College's Satisfactory Academic Progress Policy. North Central must update its policy as part of our recertification from the U.S. Department of Education to distribute federal financial aid funds.

After discussion, it was moved by Trustee Fought and supported by Trustee Keiswetter that the Board adopt the revised Satisfactory Academic Progress Policy as presented by the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Millard and Noël.
NAYS: None.

President Brunet-Koch introduced Stephen Beer, one of North Central's two representatives to PTK's 2018 All-Michigan Academic Team. Our other representative, Clare Sullivan, was unable to attend. Stephen and Clare were honored for their academic achievements during an awards luncheon in Lansing on March 14.

There being no further business, the meeting was declared adjourned at 4:55 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman