

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
CONFERENCE ROOMS 1 & 2
September 27, 2016
4:00 P.M.
AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of August 23, 2016, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of August 31, 2016.
8. President's Report.
 - a. Best Practices Resolution.
 - b. 2016-2017 Veteran-Friendly School.
9. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
 - c. Curriculum Committee.
10. Old Business.
11. New Business.
12. Student Success.
 - a. Fall Enrollment Report.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
LIBRARY CONFERENCE ROOMS 1 & 2
Tuesday, September 27, 2016**

Chairman Millard called the meeting to order at 4:03 p.m.

PRESENT: Trustees Fought, Kuebler, Millard and Noël (via conference phone).
ABSENT: Trustees Keiswetter, Kring and Shirilla.

It was moved by Trustee Noël and supported by Trustee Fought that the Agenda be approved as submitted.

AYES: Trustees Fought, Kuebler, Millard and Noël.
NAYS: None.

It was moved by Trustee Kuebler and supported by Trustee Noël that the Minutes of the August 23, 2016, Regular Meeting be approved as submitted.

AYES: Trustees Fought, Kuebler, Millard and Noël.
NAYS: None.

President Brunet-Koch reported that the College received a letter from Dr. Karen Stout, president and CEO of Achieving the Dream (AtD). In her letter, Dr. Stout cited a number of the College's accomplishments, including the overall dedication of all faculty and staff to student success, our English Accelerated Learning Program (ALP), and our work toward implementing Guided Pathways. She also praised Dr. Bob Marsh's work and the "culture of evidence and inquiry it has created." She suggested that we work with local high schools to implement a math bridge course, develop a math ALP course, or consider a modified statistics course, and that we work toward further contextualization of English and math.

Dr. Brunet-Koch also reported that she received a "thank-you" note from Lorraine Manary, executive director of Char-Em United Way, expressing appreciation for the College's donation of school supplies to United Way's "Stuff the Bus" campaign.

It was moved by Trustee Fought and supported by Trustee Kuebler that the August 2016 Financial Statement be approved as submitted and certified.

AYES: Trustees Fought, Kuebler, Millard and Noël.
NAYS: None.

President Brunet-Koch reported that Michigan Public Act 249 of 2016, Section 230, requires the College to submit a resolution certifying that we meet at least four out of five standards under each of the three categories: 1) Economic Development and Business or Industry Partnerships; 2) Educational Partnerships; and 3) Community Services. Each category covers five standards of local strategic value called "best practices." In order to be eligible for a portion of

performance-based funding from the State, the law requires the North Central Michigan College Board of Trustees to pass a resolution certifying that the College meets at least four out of five of the best practice standards under each of the three categories.

After review and discussion of the Best Practices Grid, it was moved by Trustee Fought and supported by Trustee Noël that North Central Michigan College meets the best practice standards required for state appropriations under Michigan Public Act 249 of 2016, as documented in “North Central Michigan College Adherence to Best Practice Requirements, Sec. 230 of PA 249 of 2016.”

AYES: Trustees Fought, Kuebler, Millard and Noël.

NAYS: None.

Dr. Brunet-Koch introduced Melissa Colby, North Central’s veteran resource representative, who reported that the College retained its gold-level “veteran-friendly” status from the Michigan Veterans Affairs Agency. North Central is one of only 44 colleges and universities in the state to receive a gold ranking.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on September 20 to review the August financial statements. There are no action items for the Board, but Trustee Fought reported that hardware for both the access control system and the Emergency Notification System (ENS) has been installed. The committee also heard a presentation on self-funded healthcare insurance. A College committee is in the process of evaluating different healthcare options for administration and staff.

Trustee Kuebler, chair of the Bylaws and Policy Committee, reported that the committee met to review a recommendation for a new policy regarding students who are called to active military duty during the semester. The new policy will address withdrawal and refund procedures.

After discussion, it was moved by Trustee Kuebler and supported by Trustee Noël that the Board adopt the following policy:

“Students called to active military duty during a semester may elect to partially or fully withdraw from the semester. All tuition and fee charges will be removed on the withdrawn courses regardless of the time spent in class. If the student’s tuition bill has already been paid by the student without any financial aid assistance, a refund will be given.”

AYES: Trustees Fought, Kuebler, Millard and Noël.

NAYS: None.

Trustee Kuebler also reported that the Curriculum Committee met to hear a recommendation on a proposed Associate of Applied Science Degree in Welding. The proposed 60-credit hour degree will prepare individuals for various careers in welding. The general education and part of technical skills coursework is completed through North Central, with remaining technical skills coursework being completed through our partnership with the Industrial Arts Institute in Onaway.

After discussion, it was moved by Trustee Kuebler and supported by Trustee Fought that the Board approve the creation of an Associate of Applied Science Degree in Welding.

AYES: Trustees Fought, Kuebler, Millard and Noël.

NAYS: None.

President Brunet-Koch introduced Joseph Balinski, Director of Enrollment Services/Registrar, who presented the fall enrollment report. He reported that tuition hours have increased by 1.93% over last year, and credit hours are up 1.07%. Student head count has decreased by .96%, or 25 students, compared to Fall 2015. There are 91 students in the Residence Hall this year, up from 86 last year. Of Michigan's 28 community colleges, only five others reported an increase in credit hours.

There being no further business, the meeting was declared adjourned at 4:29 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman