

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
CONFERENCE ROOM 1 & 2
May 28, 2019
4:00 P.M.
AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of April 30, 2019, Regular Meeting.
5. Approve Minutes of May 7, 2019, Special Meeting.
6. Communications.
7. Scheduled Public Comment on Agenda Items.
8. Financial Report and Statement of Bills as of April 30, 2019.
9. President's Report.
 - a. AD/CL Building Renovation Update.
 - b. Five-Year Campus Master Plan Update.
 - c. Academic Year-End Summary.
 - d. Summer Activities.
10. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Personnel Committee.
11. Old Business.
12. New Business.
13. Student Success.
 - a. Fall 2019 Enrollment Update.
14. Unscheduled Public Comment.
15. Adjournment.

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
LIBRARY CONFERENCE ROOMS 1 & 2
Tuesday, May 28, 2019

Chairman Millard called the meeting to order at 4:00 p.m.

PRESENT: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla
ABSENT: Trustee Keiswetter.

It was moved by Trustee Noël and supported by Trustee Kring that the Agenda be approved as submitted.

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None.

It was moved by Trustee Kring and supported by Trustee Shirilla that the following minutes be approved as submitted:

- April 30, 2019, Regular Meeting
- May 7, 2019, Special Meeting

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None.

President Finley reported that the June 25 Regular Board meeting will be held in the Edward H. Fenlon Lecture Hall (AD/CL 122).

Dr. Finley also reported that he received a phone call from Senator Debbie Stabenow. Sen. Stabenow congratulated Dr. Finley on his recent investiture, spoke about the pending Higher Education Act Reauthorization and discussed potential funding for out-of-district Early College students.

It was moved by Trustee Fought and supported by Trustee Kring that the April 2019 Financial Statement be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None.

Dr. Finley reported that our project steering committee had a productive meeting with our architects from Neumann Smith and representatives from Clark Construction on May 13. Clark Construction will fine-tune construction estimates so that we can release a bid package in early September.

President Finley reported that the College's new Five-Year Campus Master Plan process is proceeding in good stead.

Dr. Finley thanked all Board members and employees who attended or helped with our academic year-end events, including the Presidential Investiture on May 9 and Nurse Pinning and Commencement on May 10. All three events were livestreamed and recorded and may be viewed on NCMC's YouTube Channel. The theme for the week was "Honoring Our Heritage, Celebrating Our Students, Shaping Our Future," and the College shone brightly during each event.

President Finley reminded the Board of the many exciting events on campus this summer, including:

- **Foundation's Scramble for Scholarships golf outing** – Thursday, June 13, 12 p.m., Little Traverse Bay Golf Club
- **2019 Summer Lecture Series** (held in the Student and Community Resource Center):
 - **Jerome Rand, "Single-Handed Sailor,"** Wednesday, June 19, 8:30 a.m. continental breakfast and 9 a.m. program
 - **Dr. Lori Verderame, "Dr. Lori's Antiques Appraisal,"** Wednesday, July 17, 8:30 a.m. continental breakfast and 9 a.m. program, with an encore presentation at 7 p.m. the same evening
 - **Joanie McGuffin, "Canoes for Conservation: Our Land Trust's Approach to Engaging People in Ecology and Culture,"** Wednesday, August 21, 8:30 a.m. continental breakfast and 9 a.m. program
- **2019 Garden Party** – Saturday, September 7, 3—6 p.m. in the Harris Gardens

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on May 21 to review the April financial statements. In addition, the committee reviewed a recommendation from Dave Boring, Director of IT, for renewal of the contract with our internet service provider. Three bids for internet service were received, and our current vendor, Merit of Michigan, was the low bidder. The College will receive the greatest value with a five-year contract at a total cost of \$20,933 per year.

After discussion, it was moved by Trustee Fought and supported by Trustee Shirilla that the College enter into a five-year contract with Merit of Michigan for internet service, covering the period of July 1, 2019—June 30, 2024, at a total cost of \$104,665, or \$20,933 per year.

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None.

Trustee Fought also reported that the committee reviewed the 2018—2019 Final General Fund Operating Budget, which reflects an increase of \$50,079 in both revenues and expenses.

After discussion, the following motion was made by Trustee Fought and supported by Trustee Shirilla:

“BE IT RESOLVED that the Board adopt the Final General Fund Operating Budget in the aggregate amount of \$16,480,028 for the fiscal year 2018—2019.”

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla

NAYS: None.

Trustee Shirilla, chairman of the Personnel Committee, reported that the committee met to review two personnel recommendations: one for a full-time nursing instructor, and one for a full-time Director of Human Resources. Both candidates were enthusiastically recommended by their respective interview committees.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Fought that the Board hire Laura Hill as a full-time nursing instructor at a rate of \$59,514 (Master’s degree step 3, based on her prior experience), to begin on August 26, 2019.

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla

NAYS: None.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Noël that the Board hire Lynn Eckerle as Director of Human Resources at a starting salary of \$64,000, to begin on June 10, 2019.

AYES: Trustees Fought, Kring, Millard, Noël, Rasmussen and Shirilla

NAYS: None.

President Finley called on Ms. Renee DeYoung, Vice President of Student Affairs, to provide an update on Fall 2019 enrollment. Ms. DeYoung reported that her department is employing several new initiatives to build the Fall 2019 class, including additional student orientations and “Quick Admit Days,” held every Thursday through August. Currently, our contact hours for Fall 2019 show a 4% increase compared to this time last year.

There being no further business, the meeting was declared adjourned at 4:26 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman