

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
March 14, 2019
4:00 P.M.**

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Statement of Purpose of Meeting: Faculty Recognition; Budget and Hiring Recommendations.
5. Transaction of Business in Accord with Stated Purpose.
 - a. Faculty Recognition.
 - b. Finance and Facilities Committee.
 - c. Personnel Committee.
6. Public Comment.
7. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
Thursday, March 14, 2019**

Chairman Millard called the meeting to order at 4:00 p.m.

PRESENT: Trustees Fought, Kring (via phone), Millard (via phone), Noël (via phone),
Rasmussen and Shirilla (via phone).
ABSENT: Trustee Keiswetter.

President Finley requested an addition to the Agenda:

5. Transaction of Business in Accord with Stated Purpose:
 - d. President's Report – AD/CL Building Renovation Update.

It was moved by Trustee Fought and supported by Trustee Noël that the revised agenda be approved. A roll-call vote was taken:

Fought	AYE
Kring	AYE
Millard	AYE
Noël	AYE
Rasmussen	AYE
Shirilla	AYE

Chairman Millard announced the purpose of the meeting as “Faculty Recognition; Budget and Hiring Recommendations.”

Dr. Finley reported that Professor Chet Jessick has been selected as North Central's Outstanding Person in Education (OPIE) Award recipient. The OPIE Awards banquet will be held on May 8 at Odawa Casino. The following motion was made by Trustee Rasmussen and supported by Trustee Noël:

Whereas Chet Jessick has been selected by the MEA members at North Central Michigan College as the 2019 Outstanding Person in Education; and

Whereas Chet Jessick has given excellent commitment and has displayed high professional ability and leadership to the cause of public education; and

Whereas Chet Jessick is an example of Excellence in Education for present and future generations: Be it hereby resolved that we, the members of the North Central Michigan College Board of Trustees, do hereby proudly recognize the MEA Outstanding Person in Education, Chet Jessick, on this 14th day of March 2019.

A roll-call vote was taken:

Fought	AYE
Kring	AYE
Millard	AYE
Noël	AYE
Rasmussen	AYE
Shirilla	AYE

Trustee Fought reported that the Finance and Facilities Committee met on March 12 to hear a recommendation to award a contract for our campus master plan. The State requires all Michigan community colleges and universities to undergo a campus master plan process once every five years. A campus master plan provides the College and the State with a flexible framework for coordinating incremental improvements and/or developments over the next several years. Our current capital outlay project, the AD/CL Building renovation, was identified as a top priority in the 2014 campus master plan. To comply with State requirements, and to allow for a deep reconsideration of our existing plan, it is time to complete an updated campus master plan.

Following receipt of bids on January 10, a College committee reviewed proposals from six firms and interviewed three finalists. The committee recommended that the College contract with Cornerstone Architects, with offices in Grand Rapids and Traverse City.

Following discussion, it was moved by Trustee Fought and supported by Trustee Shirilla that the firm of Cornerstone Architects be retained to prepare the 2019 North Central Michigan College campus master plan at a cost not to exceed \$97,100, plus reimbursable expenses, with payment for the plan to be drawn from the Plant Fund. A roll-call vote was taken:

Fought	AYE
Kring	AYE
Millard	AYE
Noël	AYE
Rasmussen	AYE
Shirilla	AYE

Trustee Shirilla reported that the Personnel Committee met on March 12 to review a recommendation to hire a full-time Foundation Executive Director to fill the position vacated by Dr. Lisa Watson in mid-February. A search committee recommended Ms. Chelsea Platte for the position.

Following discussion, it was moved by Trustee Shirilla and supported by Trustee Kring that the Board hire Chelsea Platte for the position of full-time Foundation Executive Director at a starting salary of \$80,000/year, prorated to her start date, to begin on April 8, 2019. A roll-call vote was taken:

Fought	AYE
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Kring AYE
Millard AYE
Noël AYE
Rasmussen AYE
Shirilla AYE

President Finley provided the following status update on the AD/CL Building renovation project:

On Friday, March 1, subcontractor bids for the AD/CL renovation project were opened, and they came in significantly over budget. While construction manager Clark Construction and architects Neumann-Smith are assessing the reasons and working with us on next steps, the building renovation project will not begin on March 25, as planned. This outcome is not unique to the NCMC AD/CL renovation project; several other projects in the Tip of the Mitt are similarly affected due to current market conditions.

This turn of events does not adversely impact our \$3.4 million capital outlay from the State of Michigan; however, careful consideration must be given to the best path forward. We must be good stewards of the resources entrusted to us. This is an important project to the College and the community, and it will happen. We have done a lot of good work in preparation thus far, but we need to carefully consider next steps to ensure that we have the most sensible, cost-effective, and reasonable solution for the future.

Regardless of the bumps in the road, we will complete this important project and keep the College moving forward. Progress often comes with challenges, but improving the educational experience for our students and the community is well worth the effort. Dr. Finley will keep the Board informed of new project information as it becomes available.

There being no further business, the meeting was declared adjourned at 4:13 p.m.

/S/ Irma Noël, Secretary
/S/ Philip Millard, Chairman