

**NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
JANUARY 7, 2019  
4:10 P.M.**

**AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Statement of Purpose of Meeting: Budget and Hiring Recommendation.
5. Transaction of Business in Accord with Stated Purpose.
  - a. Finance and Facilities Committee.
  - b. Personnel Committee.
6. Public Comment.
7. Adjournment.

**MINUTES  
NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
Monday, January 7, 2019**

Chairman Millard called the meeting to order at 4:12 p.m.

**PRESENT:** Trustees Fought, Keiswetter (via phone), Kring, Millard, Noël (via phone), Rasmussen and Shirilla.

**ABSENT:** None.

It was moved by Trustee Noël and supported by Trustee Kring that the agenda be approved as submitted.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

**NAYS:** None.

Chairman Millard announced the purpose of the meeting as “Budget and Hiring Recommendation.”

Trustee Fought reported that the Finance and Facilities Committee met on December 18, 2018. In addition to reviewing the November 2018 financial statements, the committee heard a proposal to offer eligible faculty a voluntary early retirement option.

Following discussion, it was moved by Trustee Fought and supported by Trustee Noël that the College offer a voluntary early retirement option to its full-time faculty who are at least 60 years old and have at least 10 years of service to the College.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

**NAYS:** None.

Trustee Shirilla reported that the Personnel Committee met to review a recommendation to hire a full-time Outreach Recruiter to fill the position vacated by Caroline Heitzman in November. A search committee recommended Ashley Antonishen for the position.

Following discussion, it was moved by Trustee Shirilla and supported by Trustee Fought that the Board hire Ashley Antonishen for the position of full-time Outreach Recruiter at a starting salary of \$48,500, to begin the week of January 28, 2019.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

**NAYS:** None.

There being no further business, the meeting was declared adjourned at 4:15 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman