

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
May 23, 2017
4:10 P.M.**

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of April 25, 2017, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of April 30, 2017.
8. President's Report.
 - a. June Board Retreat.
 - b. Liquor License for August 13, 2017, "Garden Party" Event.
9. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
10. Old Business.
11. New Business.
12. Student Success.
 - a. 50th Nursing Class.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
Tuesday, May 23, 2017**

Vice Chairman Kring called the meeting to order at 4:04 p.m.

PRESENT: Trustees Fought, Kring, Kuebler and Noël. Trustee Keiswetter participated via conference phone.

ABSENT: Trustees Millard and Shirilla.

It was moved by Trustee Kuebler and supported by Trustee Noël that the Agenda be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.

NAYS: None.

It was moved by Trustee Noël and supported by Trustee Kuebler that the Minutes of the April 25, 2017, Regular Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.

NAYS: None.

It was moved by Trustee Fought and supported by Trustee Kuebler that the April 2017 Financial Statement be approved as submitted and certified.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.

NAYS: None.

President Brunet-Koch announced that there will be a Board retreat on Wednesday, June 28, 2017, from 1—4 p.m. in the Perry Hotel Board Room. The Board will focus on strategic planning and continue discussion of projects in the campus master plan.

Dr. Brunet-Koch reported that the College will host the 2nd annual “Garden Party,” a fundraising event for North Central’s manufacturing program, on Sunday, August 13, 2017, in the Harris Gardens. Because alcohol will be served at the event, the College must obtain a liquor license from the Michigan Department of Licensing and Regulatory Affairs.

After discussion, it was moved by Trustee Kuebler and supported by Trustee Noël that the application from North Central Michigan College for a special license to serve alcohol on August 13, 2017, to be located in the Harris Gardens on the campus of North Central Michigan College, be recommended for issuance.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.

NAYS: None.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on May 16, 2017. In addition to reviewing April's financial statements, the committee discussed the 2017-2018 Proposed General Fund Budget, including General Fund Operating Millage and Special Operating Millage.

After discussion, the following motion was made by Trustee Fought and supported by Trustee Noël:

BE IT RESOLVED that the Board adopt a Tentative General Fund Operating Budget in the amount of \$16,885,923 for the fiscal year 2017-2018. To cover this budget, BE IT RESOLVED that the Board levy the maximum ongoing charter millage, calculated at 1.0992 mills of ad valorem property taxes. BE IT FURTHER RESOLVED that the Board levy the voted millage of .9875 mill. This was approved by the voters of Emmet County in November 2016, for a ten-year period.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.
NAYS: None.

Trustee Fought also reported that the committee reviewed a recommendation to transition the College's learning management software (LMS) to Brightspace. A committee comprised of faculty and staff evaluated several LMS platforms and determined that Brightspace was the most user-friendly for both students and instructors. In addition, the three-year cost for Brightspace is \$82,923 less than the three-year cost for Blackboard. The committee recommends running our current LMS, Blackboard, through December, when our contract expires. Any needed adjustments to Brightspace will occur during the summer and fall semesters, with full implementation occurring on January 1, 2018.

After discussion, it was moved by Trustee Fought and supported by Trustee Noël that the College contract with Brightspace to provide its LMS program for a period of three years, at a total cost of \$128,580.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.
NAYS: None.

Trustee Fought also reported that the College has paid off the bonded debt incurred during the construction of the Student and Community Resource Center.

Trustee Kuebler reported that the Bylaws and Policy Committee met to review a proposed revision to the College's Tobacco-Free Policy. The College's current policy prohibits tobacco use in all outdoor locations owned or controlled by the College. The proposed policy adds the following sentence:

"Use of tobacco is allowed outside for religious or instructional purposes."

After discussion, it was moved by Trustee Kuebler and supported by Trustee Noël that the Board accept the revision to the current Tobacco-Free Policy as presented by the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Kring, Kuebler and Noël.
NAYS: None.

President Brunet-Koch introduced René Bieganowski, Associate Dean of Nursing, Allied Health and Science, who thanked the Board for its support of North Central's nursing program. This year marked the graduation of our 50th nursing class. Ms. Bieganowski also thanked the College Communications Department for designing and supplying materials for the event.

Chet Jessick, Professor of Business and Marketing, thanked the Board for approving the transition to Brightspace, which he said is easier and more intuitive than Blackboard.

There being no further business, the meeting was declared adjourned at 4:17 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman