

NCMC BOARD OF TRUSTEES
REGULAR MEETING – *Virtual*
Tuesday, December 22, 2020 (4:00 p.m.)

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approval of minutes for the December 1, Regular Meeting.
5. Approval of minutes for the July 28, Closed Session.
6. Communications.
 - a. Positive Feedback – Elizabeth McBride
 - b. In Appreciation - Suzanne Holguin
 - c. North Central Announces Winter 2021 Luncheon Lectures
 - d. 9&10 News - ‘Fighting Ferrets’ Among Others for New Mascot
 - e. Bridge Magazine/Petoskey News Review Op-Ed
 - f. Facebook Post from State Representative John Damoose
7. Scheduled Public Comment on Agenda Items.
8. Financial Report and Statement of Bills as of November 30, 2020.
9. President's Reports.
 - a. COVID-19 Winter Semester Update
 - b. AD/CL Building Renovation Update
 - c. NCMC #1 ranking of all 61 nursing programs
 - d. Passing of former trustee Joan Kleinstiver
10. Committee Reports.
 - a. Finance & Facilities
 - i. Construction and Completion Assurance Agreement (MOTION)
11. Old Business.
12. New Business.
13. Department Success.
 - a. Library Presentation – Kendra Lake, Librarian
14. Unscheduled Public Comment.
15. Adjournment.

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Prior to the Call to Order, Chairman Millard greeted the participants and read the following:

Good afternoon,

It is Tuesday, December 22, 2020 at 4:00pm. We are going to begin the Regular Meeting of the Board of Trustees. This meeting is being conducted in a virtual manner today per MDHHS and MIOSHA orders. If for any reason we need to end this meeting, I will make the announcement. We will communicate via e-mail as to when and how we will next meet.

Thank you for your participation and patience during this meeting. Please know that this meeting is being recorded and that all participants, with the exception of the Board of Trustees, will be muted to eliminate background noise. Comments may be held for Public Comment or typed into the chat at any time. For Public Comment, we will call upon those who entered a question into the chat to unmute themselves, by the order the chats were received, Next, to assure that everyone has a chance to participate, we will also open up the floor and remind those who called in that they can unmute themselves by entering the sequence *6.

Lastly, Under Public Act 228 of 2020, signed into law on October 16, the following rules hold for public meetings:

- The Act makes clear that it covers hybrid meetings where participation may be both online and in person, as well as totally virtual meetings.
- The Act allows for virtual meetings retroactive to March 18, 2020 and continuing through the end of this calendar year.
- For each member of the public body attending a meeting remotely, a public announcement that the member is attending the meeting remotely. If the remote attending is for a purpose other than for military duty, the member's announcement must identify the member's physical location from which he or she is attending the meeting remotely.

With that being said, we ask the Board of Trustees to state your location during attendance, and as a friendly reminder, I encourage all to keep background noise in mind and remain muted, unless speaking. We will be using roll call votes for all business today.

1. CALL TO ORDER

Board Chair, Phil Millard called the meeting to order at 4:03 p.m.

2. ATTENDANCE

PRESENT: Trustees Fought (Petoskey), Keiswetter (Pellston), Kring (Harbor Springs), Millard (Petoskey), Noël (Petoskey) Rasmussen (Petoskey) and Shirilla (Springville Township)

ABSENT: None

3. APPROVAL OF AGENDA

It was moved by Trustee Noël and supported by Trustee Fought that the Agenda be approved as written.

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AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None

4. APPROVAL OF MINUTES

It was moved by Trustee Fought and supported by Trustee Kring that the Minutes of the December 1, 2020 Regular Meeting be approved.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None

5. APPROVAL OF MINUTES

It was moved by Trustee Rasmussen and supported by Trustee Shirilla that the Minutes of the July 28, Closed Session be approved.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None

6. COMMUNICATIONS

President Finley provided updates on the following:

a. Positive Feedback – Elizabeth McBride

On Tuesday, November 24, 2020, Christy Lyons director of corporate and community education shared the following positive feedback from community member Elizabeth McBride:

“Thank you for your patience and persistence in discovering what went wrong (with my link to a Lifelong Learning Course)! We have been so impressed by the staff and programming at NCMC! You do so much for this community! Sincerely, Elizabeth McBride”

b. In Appreciation - Suzanne Holguin

On Tuesday, November 24, 2020 adjunct faculty member Suzanne Holguin wrote:

“Hi David, Thank you. Appreciate your leadership in this difficult time. It is so comforting that you and the NCMC administration and the Board are guiding us the best way you can, also. I am grateful that NCMC has such a high level of organization, transparency in sustaining community college education and safety of faculty, staff, students and our community.

Happy Thanksgiving to you and your family too. Bless you, Suzanne”

c. North Central Announces Winter 2021 Luncheon Lectures – Virtual

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[North Central Michigan College](#)'s popular Luncheon Lecture series will resume in a virtual format on January 15, 2021. A variety of topics will be featured, including an analysis of the 2020 general election, icebreaking on the St. Mary's River, veterans' court, redistricting, trash and where it goes, and Beethoven. All programs will be held on Fridays via Zoom.

The presentations are free; however, pre-registration is required at <https://www.ncmclifelonglearning.com/events>.

d. 9&10 News - 'Fighting Ferrets' Among Others for New Mascot

On December 7, 2020, Kevin Hodge from 9&10 news wrote:

North Central Michigan University is looking to put a fresh face on the school with a new mascot.

The school surveyed students and faculty, and they've managed to narrow it down to eight choices. The grey wolf, bobcats, storm tides, cyclones, voyagers, pirates, sabers, and fighting ferrets are all on the table.

President of the College, Dr. David Roland Finley says they want this mascot to show what their institution is all about. "It's about a promise of the experience that you're going to have when you get here," he said. "Very hands-on, practical—the environment is very important to us, a good work ethic, integrity. All of those things we're hoping to capture in that selection."

When they began their search, the college didn't have any athletics. Since then, they've added cross country, downhill skiing, and Esports.

e. Bridge Magazine/Petoskey News Review Op-Ed

On Wednesday, December 16, 2020, the Petoskey News review published the article titled *Michigan colleges are fighting to survive for students and communities* in the Commentary section. This Op-Ed was originally published in the Michigan Bridge magazine on December 7, 2020.

Michigan's 28 public community colleges are essential to the state's economic rebound from COVID-19. Our impact on the regional economy is particularly acute, as our graduates are reskilled and ready to enter the workforce, ready to transfer to a four-year university, or perhaps both simultaneously. We are at the forefront of a public health crisis that has upended traditional postsecondary education, and we are fighting for our students and our communities.

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The entire article can be found here: <https://www.bridgemi.com/guest-commentary/opinion-michigan-colleges-fighting-survive-students-and-communities>

f. Facebook Post from State Representative John Damoose

On Wednesday, December 16, 2020, State Representative John Damoose toured the college and visited with the staff. Following his visit, he made this statement on social media:

“Something special is happening at North Central Michigan College!

I just spent the afternoon with Dr. David Finley, President of North Central Michigan College in Petoskey. Even as a longtime resident with 3 children who went through their "dual enrollment" program, I had no idea just how many great things are happening there. From nursing and medic training to workforce development and lifelong learning, it was so eye opening to see the impact they have every day on our community and to catch a glimpse into their plans over the next few years.

Our community colleges are such an asset to us all, and this is one organization I will work hard for in the coming years.”

g. North Central president details plans for winter return to classes

On Thursday, December 17, 2020 the Petoskey News Review released:

North Central Michigan College students will be masked, socially distanced, and learning in person for winter semester, according to a Dec. 15 email from college president David Roland Finley.

Finley also noted that a range of learning modalities is available for the January return to classes, from entirely face-to-face to completely online, depending on students’ level of comfort and how they learn best...

The entire article can be found here: https://www.petoskeynews.com/featured-pnr/north-central-president-details-plans-for-winter-return-to-classes/article_997607ef-b138-5b7b-a0dd-f94712abe5a8.html

The winter 2021 semester begins on Jan. 11. Registration is open through Jan. 15.

7. SCHEDULED PUBLIC COMMENT

None.

8. FINANCIAL REPORT

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Dr. Tom Zeidel, Interim Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for November 2020. Tom certified that the financials from November 2020 are within the adopted tentative budget for 2020-21.

It was moved by Trustee Fought and supported by Trustee Rasmussen that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None

9. PRESIDENTS REPORT

President Finley shared the following updates:

a. Campus COVID-19 Winter Semester Update

As of 12:00pm on Friday, December 18, 2020 the COVID-19 totals were as follows:

Covid Results

as of 12:00 pm	Totals	12/18/20
Positive	29	0
Possible Positive	231	2
Negative	57	1

On Tuesday, December 15, 2020 the following communication was sent to the campus community:

As we near the finish line on our Fall 2020 semester, I want to congratulate you on a job well done. Thanks to our collective efforts, we were able to hold classes safely in person for the bulk of the semester. Our Residence Hall remained open with increased safety protocols, our cross- country team had a successful second season, and we were even able to hold our first-ever North Central Trick-or-Trot 5k.

I also want to assure you that we will be masked, socially distanced, and learning in-person again when winter semester begins on January 11.

Those of you who learn best face-to-face will be able to do so safely, and those of you who prefer the flexibility of online classes will be able to learn when and where you want. We will continue our layered mitigation practices of mandated mask-wearing, social distancing, and increased cleaning and sanitization. If it is necessary for our health and safety, we will “flex” some classes between in-person and online delivery so that we can maintain social distancing of at least six feet in our classrooms.

One of the advantages of choosing to attend a small college is the camaraderie among our students, faculty, and staff. We look out for one another, and we all do our part to

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ensure our collective safety. Let's continue to be vigilant this holiday season to protect one another.

Here's to a successful Winter 2021 semester, Together as North Central.

b. AD/CL Building Renovation

On September 8, the AD/CL Building was opened to the campus community from the outside in, while the middle remained under construction. This approach enabled many existing classrooms and a few which were renovated to be used for the Fall 2020 semester. The Foundation moved into the AD/CL Building the week of November 2.

The mid-section of the building will be reopened January 11, 2020. It's planned that the Business Office and the First Stop (Career Services) will move into their new space once Winter Semester is solidly underway. Phase II construction (the Addition) will continue thru late Spring 2021.

c. NCMC #1 ranking of all 61 nursing programs

On Thursday, December 10, 2020, we learned that North Central garnered the **#1 ranking** of all 61 nursing programs (college and universities) in the State of Michigan for the period April – September 2020. These are our May 2020 graduates, and the ranking was based upon our perfect NCLEX pass rate. I am extremely pleased to share this news with you. We will obviously be making a big splash about this accomplishment. However, it will likely be just after the New Year when folks are out of 'holiday mode.'

We continue to win, serving our students and communities with excellence, amidst adversity.

Upon hearing this news, Mike Hansen, MCCA President commented.

“That's really impressive news, thanks for sharing David. Also, important further evidence that CC nursing programs are some of the top-performing programs in the State, contrary to what our 4-year friends like to use as evidence against the CC BSN.”

d. Passing of former trustee Joan Kleinstiver

We were just notified by her family that Joan Kleinstiver passed away unexpectedly following complications from a heart procedure. Joan served as a trustee for twelve years from 1983 to 1994, and she was also a longstanding foundation board member with over two decades of service.

Our thoughts are with her family and friends at this time.

10. COMMITTEE REPORTS

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a. Finance & Facilities

Construction & Completion Assurance Agreement

In order to secure the construction matching grant from the State in the amount of \$3,399,800 the College Board needs to approve a Construction and Completion Assurance Agreement for the benefit of the State of Michigan and its State Building Authority. The agreement is quite convoluted in that it involves the Authority borrowing money through the financial markets to finance the matching construction grant, a conveyance of the College's AD/CL building to the Authority as collateral for the loan, a lease of the building by the Authority the State and NCMC. The State is then to make lease payments to the Authority to permit it to pay down the loan while the College continues to use the building and remains responsible for its operations and maintenance. The lease also includes other routine provisions normally found in any lease agreement. The Agreement also identifies other documents that that the College will need to execute in the future to complete the process and secure the grant.

All of this because the State cannot borrow money other than through approved bond issues.

It was moved by Trustee Fought that the Board of Trustees of North Central Michigan College approve the Construction and Completion Agreement between the Michigan State Building Authority, the State of Michigan, and North Central Michigan College. Both Trustees Noël and Shirilla supported the motion.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla
NAYS: None

11. OLD BUSINESS

None.

12. NEW BUSINESS

Trustee Millard reminded everyone that an Organizational Meeting would be held Monday, January 4, 2021 at 4:00pm. During this meeting, officers are elected and a schedule of future meetings is established.

13. DEPARTMENT SUCCESS

a. Library Presentation

President Finley introduced the Colleges Librarian Kendra Lake who introduced her team and provided an update on department initiatives.

14. UNSCHEDULED PUBLIC COMMENT

None.

15. ADJOURNMENT.

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There being no further business, it was moved by Trustee Noël and supported by Trustee Fought that the meeting be adjourned at 4:38 p.m.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla

NAYS: None