

**NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
CONFERENCE ROOMS 1 & 2  
November 29, 2016  
4:00 P.M.**

**AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of October 25, 2016, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of October 31, 2016.
8. President's Report.
  - a. Winter Board Retreat.
9. Committee Reports.
  - a. Finance and Facilities Committee.
  - b. Personnel Committee.
10. Old Business.
11. New Business.
12. Student Success.
  - a. Early College.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES  
NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
Tuesday, November 29, 2016**

Chairman Millard called the meeting to order at 4:04 p.m.

PRESENT: Trustees Keiswetter, Kring, Millard and Shirilla.

ABSENT: Trustees Fought, Kuebler and Noël.

It was moved by Trustee Kring and supported by Trustee Shirilla that the Agenda be approved as submitted.

AYES: Trustees Keiswetter, Kring, Millard and Shirilla

NAYS: None.

It was moved by Trustee Shirilla and supported by Trustee Kring that the Minutes of the October 25, 2016, Regular Meeting be approved as submitted.

AYES: Trustees Keiswetter, Kring, Millard and Shirilla

NAYS: None.

President Brunet-Koch reported that the College received “thank you” notes from several individuals and organizations, including:

- Lorraine Manary, executive director of Char-Em United Way, who thanked North Central for supporting their annual giving campaign;
- Cindy Pineda, superintendent at Boyne Falls Public School, who thanked the College for its donation of bags and notebooks;
- George, Shelley and Sarah Horniman, who thanked the College for hosting the annual Veterans Breakfast on November 11; and
- The Harbor Springs Festival of the Book Board of Directors, who thanked North Central for sponsoring the festival and hosting a discussion panel.

It was moved by Trustee Kring and supported by Trustee Keiswetter that the October 2016 Financial Statement be approved as submitted and certified.

AYES: Trustees Keiswetter, Kring, Millard and Shirilla

NAYS: None.

President Brunet-Koch announced that the Board will hold a strategic planning session on December 12, 2016, from 1—4 p.m. in the Perry Hotel Board Room.

Trustee Shirilla, chairman of the Personnel Committee, reported that the committee met to review a recommendation to hire Vicki Choka as full-time Corporate and Community Education Training Coordinator. Ms. Choka was enthusiastically endorsed by her search committee.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Keiswetter that the Board hire Vicki Choka for the position of Corporate and Community Education Training Coordinator, at a starting salary of \$53,350, to begin on December 5, 2016.

AYES: Trustees Keiswetter, Kring, Millard and Shirilla

NAYS: None.

President Brunet-Koch introduced Wendy Fought, Director of Student Outreach and Engagement, who gave an update on North Central's Early College program. Petoskey High School will launch its fourth Early College cohort in January, and Boyne City and Gaylord will launch their third cohorts. There will be a total of 10 Early College cohorts running during winter semester, totaling 320 students. Two members of Petoskey's first cohort, Conner Harwood and Garland Swenor, shared their experience with Early College. Both students noted the financial benefit and said they feel well prepared to transfer to a four-year institution.

There being no further business, the meeting was declared adjourned at 4:32 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman