

**NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
EDWARD H. FENLON LECTURE HALL (AD/CL 122)  
June 25, 2019  
4:05 P.M.**

**AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of May 28, 2019, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of May 31, 2019.
8. President's Report.
  - a. AD/CL Building Renovation Project.
  - b. Five-Year Campus Master Plan.
  - c. Appointment and Reappointment of Foundation Directors.
  - d. Appointment of MCCA Delegate & Alternate.
9. Committee Reports.
  - a. Finance and Facilities Committee.
  - b. Personnel Committee.
10. Old Business.
11. New Business.
12. Student Success.
  - a. Presidential Scholarship Thank You Letters.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES  
NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
EDWARD H. FENLON LECTURE HALL  
Tuesday, June 25, 2019**

Chairman Millard called the meeting to order at 4:05 p.m.

PRESENT: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
ABSENT: None.

It was moved by Trustee Noël and supported by Trustee Fought that the Agenda be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
NAYS: None.

It was moved by Trustee Shirilla and supported by Trustee Kring that the Minutes of the May 28, 2019, Regular Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
NAYS: None.

President Finley reported on our summer activities, including our Summer Lecture Series events, our Harris Garden tours, and weekly student orientations.

It was moved by Trustee Fought and supported by Trustee Kring that the May 2019 Financial Statement be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
NAYS: None.

Dr. Finley updated the Board on the status of our AD/CL Building renovation project, which is slated for a construction bid package release in late August/early September.

President Finley reported that our updated Campus Master Plan, which is being developed by Cornerstone Architects, is moving forward in good order. Cornerstone's timeline for deliverables includes a presentation to the Board at the end of August.

Dr. Finley reported that the Foundation Board of Directors approved the addition of Dr. James Schroeder to the Foundation Board. His appointment requires Board approval.

After discussion, it was moved by Trustee Noël and supported by Trustee Shirilla that Dr. James Schroeder be appointed to a three-year term on the Foundation Board of Directors.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

President Finley also reported that the Foundation Board of Directors approved the reappointment of five current Board members for another three-year term. Their reappointment requires Board approval.

After discussion, it was moved by Trustee Noël and supported by Trustee Rasmussen that Richard Ames, Dawn Bodnar, William Kanine, John Marshall and Chris Etienne be reappointed to a three-year term on the Foundation Board.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

Dr. Finley reported that it is time for the College to appoint a Trustee Delegate and Alternate Trustee Delegate to the Michigan Community College Association's Board of Directors. Trustee Keiswetter has agreed to continue serving as our delegate, and Chairman Millard has agreed to continue serving as our alternate delegate. Their appointment requires Board approval.

After discussion, it was moved by Trustee Noël and supported by Trustee Fought that Melissa Keiswetter be appointed as North Central Michigan College's representative to the MCCA Board of Directors, and Phil Millard be appointed as the alternate.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on June 18, 2019. In addition to reviewing May's financial statements, the committee discussed the 2019—2020 Proposed General Fund Budget, including General Fund Operating Millage and Special Operating Millage.

After discussion, the following motion was made by Trustee Fought and supported by Trustee Kring:

BE IT RESOLVED that the Board adopt a Tentative General Fund Operating Budget in the aggregate amount of \$16,111,091 for the fiscal year 2019—2020. To cover the budget, BE IT RESOLVED that the Board levy the maximum ongoing charter millage, calculated at 1.0919 mills of ad valorem property taxes. BE IT FURTHER RESOLVED that the Board levy the voted operating millage of .9809 mill. This was approved by the voters of Emmet County in November 2016 for a period of 10 years.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.

NAYS: None.

Trustee Shirilla, chairman of the Personnel Committee, reported that the committee met to discuss two personnel recommendations.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Noël that the Board hire Dr. Isis Arsnoe as full-time Instructor of Biology at a rate of \$70,968 (Doctorate degree step 4, based on her prior experience), to begin on August 26, 2019.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
NAYS: None.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Kring that the Board hire Ms. Jennifer Wixson as full-time Instructor of Early Childhood Education at a rate of \$80,041 (Master's degree step 10, based on her prior experience), to begin on August 26, 2019.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël, Rasmussen and Shirilla.  
NAYS: None.

Dr. Finley shared two letters from Presidential Scholarship recipients who are excited to attend North Central in the fall.

There being no further business, the meeting was declared adjourned at 4:19 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman