

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
CONFERENCE ROOM 1 & 2
April 25, 2017
4:00 P.M.**

AGENDA

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of February 28, 2017, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of February 28, 2017.
8. Financial Report and Statement of Bills as of March 31, 2017.
9. President's Report.
 - a. Outstanding Person in Education (OPIE).
 - b. Spring Activities.
 - c. Council of Writing Program Administrators (CWPA).
 - d. Foundation, Local Revenue Sharing Grant Requirement.
 - e. MCCA Visit.
10. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
11. Old Business.
12. New Business.
13. Student Success.
 - a. PTK All-American Students.
14. Unscheduled Public Comment.
15. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
CONFERENCE ROOMS 1 & 2
Tuesday, April 25, 2017**

Chairman Millard called the meeting to order at 4 p.m.

PRESENT: Trustees Fought, Keiswetter (via conference phone), Kuebler, Millard, Noël and Shirilla.

ABSENT: Trustee Kring.

It was moved by Trustee Shirilla and supported by Trustee Noël that the Agenda be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

It was moved by Trustee Fought and supported by Trustee Kuebler that the Minutes of the February 28, 2017, Regular Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

It was moved by Trustee Fought and supported by Trustee Shirilla that the February 2017 and March 2017 Financial Statements be approved as submitted and certified.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

President Brunet-Koch reported that Professor Deborah Olson-Dean has been selected as North Central's Outstanding Person in Education (OPIE) Award recipient. The OPIE Awards banquet will be held on May 4 at Odawa Casino. The following motion was made by Trustee Fought and supported by Trustee Kuebler:

Whereas Deborah Olson-Dean has been selected by the MEA members at North Central Michigan College as the 2017 Outstanding Person in Education; and

Whereas Deborah Olson-Dean has given excellent commitment and has displayed high professional ability and leadership to the cause of public education; and

Whereas Deborah Olson-Dean is an example of Excellence in Education for present and future generations: Be it hereby resolved that we, the members of the North Central Michigan College Board of Trustees, do hereby proudly recognize the MEA Outstanding Person in Education, Deborah Olson-Dean, on this 25th day of April 2017.

Dr. Brunet-Koch reminded the Board that graduation will be held on Friday, May 5, at 7:30 p.m. in the Student and Community Resource Center. This year's commencement

speaker is Kelly Suter. After completing her Associate of Applied Science in Nursing at North Central, Kelly obtained her Bachelor of Science in Nursing from Western Governors University in Utah and then two master's degrees, one in nursing education and one in bioethics. She has spent time in Liberia treating Ebola patients and has worked in Haiti treating cholera patients. Kelly is currently the lead nurse at Bay Street Orthopedics.

President Brunet-Koch reported on upcoming spring events, including the nurses' pinning ceremony, the Founders Society luncheon honoring Pier and Renee Borra, and the Foundation's "Scramble for Scholarships" fundraiser.

Dr. Brunet-Koch introduced Dr. Mark Blaauw-Hara, professor of English, who reported that he has been elected vice president of the Council of Writing Program Administrators (CWPA). Professor Blaauw-Hara is the first community college faculty member to hold this office. After serving two years as vice president, he will serve two years as president and two more as immediate past president. Dr. Blaauw-Hara provided information about the CWPA and thanked the Board, the administration, and faculty and staff for the supportive culture that exists at North Central.

Dr. Brunet-Koch reported that Dr. Lisa Watson, executive director of the Foundation, is applying for funds from the Emmet County Local Revenue Sharing Board to support the purchase of security cameras for the Residence Hall. President Brunet-Koch explained that the Foundation must have Board approval before submitting the grant application.

After discussion, it was moved by Trustee Keiswetter and supported by Trustee Noël that North Central Michigan College Foundation submit a grant proposal to the Emmet County Local Revenue Sharing Board seeking funds for security cameras in the Residence Hall.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.
NAYS: None.

President Brunet-Koch introduced Mike Hansen, president of the Michigan Community College Association, who reported on the latest education news in Lansing, including the state budget and the financial outlook for Michigan community colleges.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on April 18, 2017. In addition to reviewing March's financial statements, the committee reviewed a report by S&P Global Ratings, which details the College's upgraded bond rating, from "AA-" to "AA." Trustee Fought reported that this improved rating reflects the College's financial health.

Trustee Fought also reported that the committee reviewed the 2016-2017 Proposed General Fund Final Budget. The proposed budget reflects an increase of \$218,601 in expected revenues, and expenses of a like amount.

After discussion, it was moved by Trustee Fought and supported by Trustee Shirilla that the proposed final balanced budget for the 2016-2017 school year, showing total revenues of \$16,449,848 and expenses and transfers totaling the same amount, be adopted by the Board.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

Trustee Kuebler reported that the Bylaws and Policy Committee met to review two policies, including a revision to the current Withdrawal Policy.

After discussion, it was moved by Trustee Kuebler and supported by Trustee Noël that the Board accept the revision to the current Withdrawal Policy as presented to the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

Trustee Kuebler reported that U.S. Department of Education requires a policy addressing Satisfactory Academic Progress. The College has a policy in the catalog and on the website, but it is a good idea to formalize it as a Board policy. The Department of Education has reviewed our policy and indicated that it meets their requirements.

After discussion, it was moved by Trustee Kuebler and supported by Trustee Keiswetter that the Board adopt the proposed Satisfactory Academic Progress Policy as presented by the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Kuebler, Millard, Noël and Shirilla.

NAYS: None.

Chairman Millard reported that the Board is still in search of a date for its June Board retreat and asked members to share their availability for a half-day retreat on June 28 or 29.

President Brunet-Koch introduced Dr. Sara Glasgow, Associate Dean of Liberal Arts and our Phi Theta Kappa advisor, who introduced Wyatt Stonhouse, one of North Central's two representatives to PTK's 2017 All-Michigan Academic Team. Our other representative, Kristen Howard, has relocated to Baltimore to continue her education.

There being no further business, the meeting was declared adjourned at 4:45 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman