

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
January 22, 2019
4:00 P.M.
AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of November 27, 2018, Regular Meeting.
5. Approve Minutes of January 7, 2019, Organizational Meeting.
6. Approve Minutes of January 7, 2019, Special Meeting.
7. Communications.
 - a. Dr. Lisa Watson's Resignation.
 - b. Stephanie Davis' Resignation.
8. Scheduled Public Comment on Agenda Items.
9. Financial Report and Statement of Bills as of November 30, 2018.
10. Financial Report and Statement of Bills as of December 31, 2018.
11. President's Report.
 - a. Board Appreciation Month.
 - b. AD/CL Building Renovation Project Update.
12. Committee Reports.
 - a. Finance and Facilities Committee.
13. Old Business.
14. New Business.
 - a. February Board Meeting.
15. Student Success.
16. Unscheduled Public Comment.
17. Adjournment.

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
EDWARD H. FENLON LECTURE HALL (AD/CL 122)
Tuesday, January 22, 2019

Chairman Millard called the meeting to order at 4:00 p.m.

PRESENT: Trustees Fought, Kring, Millard and Rasmussen.

ABSENT: Trustees Keiswetter, Noël and Shirilla.

It was moved by Trustee Fought and supported by Trustee Rasmussen that the Agenda be approved as submitted.

AYES: Trustees Fought, Kring, Millard and Rasmussen.

NAYS: None.

Trustee Fought suggested the following modification to the minutes of the January 7, 2019, Organizational Meeting (page 2):

“THEREFORE BE IT RESOLVED, that JP Morgan-Chase Bank of Petoskey, Chemical Bank *of Petoskey*, and Fifth Third Bank of Petoskey are hereby designated as depositories in which the said Treasurer is hereby directed to deposit all monies including tax monies coming into the hands of the Treasurer in his name as Treasurer.”

It was moved by Trustee Kring and supported by Trustee Rasmussen that the following minutes be approved with the modification requested by Trustee Fought:

- November 27, 2018, Regular Meeting
- January 7, 2019, Organizational Meeting
- January 7, 2019, Special Meeting

AYES: Trustees Fought, Kring, Millard and Rasmussen.

NAYS: None.

President Finley reported that Dr. Lisa Watson, Executive Director of the Foundation, and Stephanie Davis, our librarian, have tendered their resignations for the purpose of relocating closer to family. Dr. Finley thanked both Dr. Watson and Ms. Davis for their service to North Central. He invited trustees and guests to attend a farewell celebration for Dr. Watson in our Library Conference Center immediately following the Board meeting. A farewell celebration for Ms. Davis is scheduled for January 24.

It was moved by Trustee Fought and supported by Trustee Kring that the November 2018 and December 2018 Financial Statements be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Kring, Millard and Rasmussen.

NAYS: None.

In observance of School Board Appreciation Month, President Finley thanked the Board members for their service and commitment to the College.

Dr. Finley reported that the College’s AD/CL Building renovation steering committee had two days of productive meetings this week to complete the “Project Page Turn” so that construction documents can be finalized. We plan to release an RFP for bids on February 1 to allow for work to begin as soon as March. While we have a tight timeline, the project is moving forward in good stead.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on January 15 to review the November and December financial statements. In addition, the committee reviewed a recommendation regarding 2019—2020 tuition rates. Trustee Fought reported that the committee’s goal—and the College’s goal—is to balance increasing operating costs with delivering an affordable college experience to students. With that in mind, the Finance Committee proposed the following tuition rates, effective with the Summer 2019 semester:

<i>All rates listed are per contact hour.</i>	Regular Student Rate	Nursing Student Rate	Dual Student Rate	Concurrent Student Rate	Young Americans Student Rate
In-District	\$125. ⁰⁰	\$155. ⁰⁰	\$125. ⁰⁰	\$35. ⁰⁰	N/A
Out-of-District	\$207. ⁰⁰	\$237. ⁰⁰	\$160. ⁰⁰	\$40. ⁰⁰	N/A
Out-of-State	\$269. ⁰⁰	\$299. ⁰⁰	\$269. ⁰⁰	N/A	\$207. ⁰⁰

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the Board approve the proposed 2019—2020 tuition rates, effective with the Summer 2019 semester, with fee rates to remain unchanged.

AYES: Trustees Fought, Kring, Millard and Rasmussen.
 NAYS: None.

Chairman Millard reported that the Regular February Board meeting falls on February 26, and due to travel schedules, will likely lack a quorum. After discussion, the trustees agreed to postpone the February 26 meeting until March 5.

President Finley introduced Christa Keys, one of our 2018 graduates, who returned to pursue a Communications certificate. Christa also works closely with our Student Services staff as a North Central Welcome Desk employee. She plans to attend Ferris State University in the fall to obtain a bachelor’s degree in Applied Speech Communications, with the goal of working in collegiate student affairs. She said that her career choice is a direct result of her work with Corey Lansing, Director of Student Outreach and Engagement, Shana Kingma, Outreach and Engagement Specialist, and Caroline Heitzman, our former Outreach Recruiter. Chairman Millard congratulated Miss Keys and thanked her for choosing North Central.

There being no further business, the meeting was declared adjourned at 4:18 p.m.

/S/ Irma Noël, Secretary
 /S/ Philip Millard, Chairman