

**NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
CONFERENCE ROOMS 1 & 2  
January 9, 2017  
4:10 P.M.**

**AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of November 29, 2016, Regular Meeting.
5. Approve Minutes of December 12, 2016, Special Meeting.
6. Communications.
7. Scheduled Public Comment on Agenda Items.
8. Financial Report and Statement of Bills as of November 30, 2016.
9. President's Report.
  - a. Board Appreciation Month.
10. Committee Reports.
  - a. Committee Assignments.
  - b. Finance and Facilities Committee.
  - c. Personnel Committee.
11. Old Business.
12. New Business.
13. Student Success.
  - a. "Writing in Discipline" Initiative.
14. Unscheduled Public Comment.
15. Adjournment.

**MINUTES  
NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
Monday, January 9, 2017**

Chairman Millard called the meeting to order at 4:11 p.m.

**PRESENT:** Trustees Fought, Kring, Kuebler, Millard, Noël (via conference phone) and Shirilla.

**ABSENT:** Trustee Keiswetter.

It was moved by Trustee Noël and supported by Trustee Kring that the Agenda be approved as submitted.

**AYES:** Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.

**NAYS:** None.

It was moved by Trustee Kring and supported by Trustee Shirilla that the Minutes of the November 29, 2016, Regular Meeting and the December 12, 2016, Special Meeting be approved as submitted.

**AYES:** Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.

**NAYS:** None.

It was moved by Trustee Fought and supported by Trustee Kring that the November 2016 Financial Statement be approved as submitted and certified.

**AYES:** Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.

**NAYS:** None.

In observance of School Board Appreciation Month, President Brunet-Koch thanked the Board members for their service and commitment to the College.

Chairman Millard distributed the Board Committee Assignments for 2017-2018.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on January 3, 2017. In addition to reviewing November's financial statements, the committee reviewed a recommendation to renovate the Library, which is in need of serious structural repairs. The College's project manager, Clark Construction Company, reviewed bids and vetted 11 contractors for the job.

After discussion, it was moved by Trustee Fought and supported by Trustee Shirilla that the College proceed with renovation of the Library during the summer of 2017 under the supervision of Clark Construction Company, at a total cost not to exceed \$3,225,000, to be financed by a combination of funds in the Designated Fund's Building

and Equipment Donation Fund and the Plant Fund's Reserve for Physical Plant Maintenance and Master Plan Bond Projects Fund.

AYES: Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.  
NAYS: None.  
ABSTAIN: Trustee Noël.

Trustee Fought also reported that the committee reviewed a recommendation regarding 2017-2018 tuition and fees.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the tuition rates per contact hour for the 2017-2018 academic year be set as follows, effective with the Summer 2017 semester:

In-District:	\$113.00 per contact hour
Out-of-District:	\$188.00 per contact hour
Out-of-State:	\$244.00 per contact hour

AYES: Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.  
NAYS: None.

Further, it was moved by Trustee Fought and supported by Trustee Shirilla that the Building and Energy Fee for the 2017-2018 academic year be set at \$15.<sup>00</sup> per contact hour, effective with the Summer 2017 semester.

AYES: Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.  
NAYS: None.

Trustee Shirilla, chairman of the Personnel Committee, reported that the committee met to review a recommendation to hire Laura Nash as a full-time academic advisor. Ms. Nash was enthusiastically endorsed by her search committee.

After discussion, it was moved by Trustee Shirilla and supported by Trustee Kring that the Board hire Laura Nash as a full-time academic advisor, at a starting salary of \$47,750, to begin on January 16, 2017.

AYES: Trustees Fought, Kring, Kuebler, Millard, Noël and Shirilla.  
NAYS: None.

President Brunet-Koch introduced Dr. Sara Glasgow, Associate Dean of Liberal Arts, who reported on the English Department's "Writing in Discipline" initiative. The program is designed to increase student success by linking required writing courses to students' chosen academic focus. The English Department is piloting the program this semester, with plans to expand it if it proves successful.

There being no further business, the meeting was declared adjourned at 4:37 p.m.

/S/ Irma Noël, Secretary  
/S/ Philip Millard, Chairman