

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
LIBRARY CONFERENCE ROOMS 1 & 2
May 22, 2018
4:00 P.M.
AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of April 17, 2018, Special Meeting.
5. Approve Minutes of Presidential Finalist Interviews:
 - April 23, 2018 – Dr. David Finley.
 - April 24, 2018 – Dr. Bree Langemo.
 - April 25, 2018 – Dr. Pete Olson.
 - April 26, 2018 – Dr. Timothy Taylor.
6. Approve Minutes of May 1, 2018, Special Meeting.
7. Communications.
8. Scheduled Public Comment on Agenda Items.
 - a. Kathie Breighner, Harbor Springs DDA.
9. Financial Report and Statement of Bills as of March 31, 2018.
10. Financial Report and Statement of Bills as of April 30, 2018.
11. President's Report.
12. Committee Reports.
 - a. Finance and Facilities Committee.
 - b. Bylaws and Policy Committee.
13. Old Business.
 - a. Presidential Appointment.
14. New Business.
15. Student Success.
16. Unscheduled Public Comment.
17. Adjournment.

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING
LIBRARY CONFERENCE ROOMS 1 & 2
Tuesday, May 22, 2018**

Chairman Millard called the meeting to order at 4:05 p.m.

PRESENT: Trustees Fought, Keiswetter (via conference phone), Kring, Millard, Noël, Rasmussen.

ABSENT: Trustee Shirilla.

It was moved by Trustee Noël and supported by Trustee Fought that the Agenda be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

NAYS: None.

It was moved by Trustee Fought and supported by Trustee Noël that the Minutes of the April 17, 2018, Special Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

NAYS: None.

It was moved by Trustee Kring and supported by Trustee Noël that the following Minutes of the Presidential Finalist Interviews be approved as submitted:

- April 23, 2018 – Dr. David Finley.
- April 24, 2018 – Dr. Bree Langemo.
- April 25, 2018 – Dr. Pete Olson.
- April 26, 2018 – Dr. Timothy Taylor.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

NAYS: None.

It was moved by Trustee Kring and supported by Trustee Noël that the Minutes of the May 1, 2018, Special Meeting be approved as submitted.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

NAYS: None.

President Brunet-Koch reported that she received a “thank-you” note from Patrick Hunter Green, a senior at Wolverine High School who graduated from North Central on May 4 with CNC degree.

Ms. Kathryn Breighner, a member of the Harbor Springs Downtown Development Authority, addressed the Board to encourage the trustees to support the Harbor Springs five-year tax increment financing (TIF) request.

It was moved by Trustee Fought and supported by Trustee Kring that the March 2018 and April 2018 Financial Statements be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

NAYS: None.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on May 15, 2018. In addition to reviewing the March and April financial statements, the committee discussed a proposal to reroute the Iron Belle Trail/North Country Trail through the College's Natural Area via a pedestrian bridge. The city would like the College to grant an easement for the bridge. The committee requested additional information and will revisit the issue next month.

Trustee Fought also reported that the committee heard a request from the Harbor Springs Downtown Development Authority to support a five-year tax increment financing (TIF) request, which would expire in December 2022. The TIF would capture tax revenues that result from the growth in taxable value from properties within the designated TIF district. Based on their projections, the TIF would generate approximately \$18,500 during the first year, and the College's portion would be approximately \$2,600. The College's contribution could increase over the ensuing four years of the TIF depending on the change in property values, and could total as much as \$15,000 over the full five years of the TIF. The College must opt-in to participate and would be committed for the duration of the TIF.

Trustee Fought reported that the College supported a three-year TIF in 2015 that expired in December 2017.

Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen expressed concern regarding the timing of the TIF request relative to the College's current financial constraints. A projected decrease in enrollment, the expenses incurred and the loss in revenue from the Bay View tax settlement, and the loss of our Young Americans students have all contributed to create significant budget pressures for the College. Trustee Rasmussen expressed his willingness to support the TIF as a gesture of goodwill. Chairman Millard expressed his preference to explore alternative ways to support the downtown in the future, once the Board has addressed the College's current financial constraints.

After discussion, it was moved by Trustee Fought and supported by Trustee Rasmussen that the College opt in to the City of Harbor Springs 2018—2022 TIF program.

AYES: Trustee Rasmussen.

NAYS: Trustees Fought, Keiswetter, Kring, Millard and Noël.

Trustee Fought reported that the Bylaws and Policy Committee has reviewed a draft policy regarding the return of Title IV funds. The new policy outlines a procedure the College has always followed, but the U.S. Department of Education wants to see it as a written policy. Committee members had questions regarding language, however Renee DeYoung, Vice President of Student Affairs, clarified the information. The draft policy the Board received contains language outlined specifically by the U.S. Department of Education.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the Board adopt the proposed Return of Title IV Funds Policy as presented by the Bylaws and Policy Committee.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.
NAYS: None.

Chairman Millard reported that the Board had negotiated a contract with David Roland Finley, Ph.D., for the position of College President and was ready to present a motion to accept and execute the terms of the contract.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the Board execute a contract with David Roland Finley, Ph.D., for the position of College President.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.
NAYS: None.

During the Unscheduled Public Comment portion of the agenda, members of the Top of the Mitt Writing Project expressed their gratitude to President Brunet-Koch for her support of their program over the past decade. North Central is one of only two community colleges in the nation that hosts a site of the National Writing Project. Ms. Toby Kahn-Loftus, Ms. Jane Garver, Ms. Tracy Deering and Mr. Glen Young presented Dr. Brunet-Koch with a spirit tile to show their appreciation.

Also during the Unscheduled Public Comment portion of the agenda, Dr. David Roland Finley thanked the Board for the opportunity to lead the College as North Central's next president.

There being no further business, the meeting was declared adjourned at 4:39 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman