

**NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
January 8, 2018  
4:00 P.M.**

**AGENDA**

1. Call to Order.
2. Attendance.
3. Approval of Agenda.
4. Approve Minutes of November 29, 2017, Regular Meeting.
5. Communications.
6. Scheduled Public Comment on Agenda Items.
7. Financial Report and Statement of Bills as of November 30, 2017.
8. President's Report.
  - a. Board Appreciation Month.
9. Committee Reports.
  - a. Finance and Facilities Committee.
10. Old Business.
11. New Business.
  - a. 2018—2019 Board Committee Assignments.
  - b. March, December 2018 Board Meetings.
12. Student Success.
13. Unscheduled Public Comment.
14. Adjournment.

**MINUTES  
NORTH CENTRAL MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
LIBRARY CONFERENCE ROOMS 1 & 2  
Monday, January 8, 2018**

Chairman Millard called the meeting to order at 4:00 p.m.

**PRESENT:** Trustees Fought, Keiswetter (via conference phone) Kring, Millard, Noël and Rasmussen.

**ABSENT:** Trustee Shirilla.

It was moved by Trustee Noël and supported by Trustee Fought that the Agenda be approved as submitted.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

**NAYS:** None.

It was moved by Trustee Fought and supported by Trustee Noël that the Minutes of the November 29, 2017, Regular Meeting be approved as submitted.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

**NAYS:** None.

It was moved by Trustee Fought and supported by Trustee Kring that the November 2017 Financial Statement be approved as submitted and certified by David Hartnett, Vice President of Finance and Facilities.

**AYES:** Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.

**NAYS:** None.

In observance of School Board Appreciation Month, President Brunet-Koch thanked the Board members for their service and commitment to the College.

Trustee Fought, chairman of the Finance and Facilities Committee, reported that the committee met on January 3, 2018. In addition to reviewing November's financial statements, the committee met with Denny Keiser, Bear Creek Township supervisor, to discuss the rationale behind the township's settlement agreement with Bay View. The outcome is detrimental to all entities that depend on tax revenue from Bay View. The College must pay a one-time refund payment of approximately \$150,000 and will receive approximately \$50,000 less in revenue per year. This will affect the budget moving forward.

Trustee Fought also reported that the committee reviewed a recommendation regarding tuition for the 2018—2019 academic year.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the contact hourly tuition rates for the 2018—2019 academic year be set as follows, effective with the Summer 2018 semester:

In-District: \$119.<sup>00</sup> per contact hour  
Out-of-District\*: \$198.<sup>00</sup> per contact hour  
Out-of-State: \$257.<sup>00</sup> per contact hour

\*Exclusive of Early College and dual-enrollment rates

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.  
NAYS: None.

Trustee Fought also reported that the committee discussed a proposal to freeze tuition for out-of-district Early College and dual-enrollment students. School districts are looking for areas to trim their budgets, and neighboring colleges are recruiting more aggressively. Freezing tuition for these students is one way for the College to remain competitive.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that the contact hourly tuition rate for Early College and dual-enrollment students be retained at \$188.<sup>00</sup> for the 2018—2019 academic year.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.  
NAYS: None.

Trustee Fought also reported that the committee reviewed a recommendation to hire a construction manager to oversee the renovation of the AD/CL Building.

After discussion, it was moved by Trustee Fought and supported by Trustee Kring that Clark Construction be retained as construction manager for the AD/CL Building renovation project at the hourly rates for the various staff levels set forth in their bid.

AYES: Trustees Fought, Keiswetter, Kring, Millard, Noël and Rasmussen.  
NAYS: None.

Chairman Millard reported that the 2018—2019 Board Committee assignments will remain unchanged from last year.

Chairman Millard announced the following changes to the Board meeting schedule:

- There is no Board meeting on January 23, 2018.
- The previously scheduled February 20, 2018, Finance and Facilities Committee meeting will be rescheduled to February 13, 2018, at 4 p.m. in the President's Office.
- The previously scheduled February 27, 2018, Regular Board meeting will be rescheduled to February 15, 2018, at 4 p.m. in Library Conference Rooms 1 & 2.

- There will be a Special Board meeting on March 13, 2018, at 4 p.m. in the President's Office. The purpose of the meeting will be to accept, reject, or ask for additional Presidential finalists from our search consultant, Pauly Group, Inc.
- The previously scheduled March 27, 2018, Regular Board meeting is cancelled.
- The Board will interview Presidential finalist candidates during open meetings during the week of April 23—27, 2018. All meetings will be held in Library Conference Rooms 1 & 2.
- There will be a Special Board meeting on May 1, 2018, at 4 p.m. in Room 131 of the AD/CL Building. The purpose of the meeting will be to discuss the finalists for President.

Christine Meister, Assistant to the Dean of Nursing, Allied Health and Science, thanked the trustees for the service to the College.

There being no further business, the meeting was declared adjourned at 4:27 p.m.

/S/ Irma Noël, Secretary

/S/ Philip Millard, Chairman